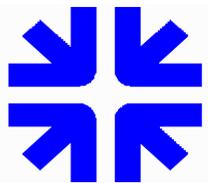


City/School Committee

Councilmember Ruth Atkin, Co-Chair
 School Board Member Pat Hooper, Co-Chair
 Councilmember Jennifer West
 Councilmember Ken Bukowski
 Councilmember Kurt Brinkman
 Councilmember Nora Davis
 School Board Member Cheryl Webb
 School Board Member Joshua Simon
 School Board Member Melodi Dice
 School Board Member Miguel Dwin
 Student Member Jordon Taylor
 Student Member VACANT

**AGENDA****City/School Committee**

Regular Meeting of the Advisory Committee

Special Meeting of the Emeryville City Council and Emery Unified School District Board of Trustees

September 1, 2011 - 5:00pmEmery Secondary School, 1100 47th Street, Emeryville, CA

All Advisory Committee meetings are noticed as Special City Council and School District Board of Trustees Meetings so that any or all of the City Council or School District Board of Trustees may attend and participate in the Advisory Committee's deliberations. However, actions taken by Advisory Committees are not official actions of the City Council and School District Board of Trustees but must be ratified at a regular City Council and School District Board of Trustees Meeting. All writings that are public records and relate to an agenda item below which are distributed to a majority of the City/School Committee (including writings distributed to a majority of the City/School Committee less than 72 hours prior to the meeting noticed below) will be available at the Information Counter, 1333 Park Avenue, Emeryville, California during normal business hours (9am to 5pm, Monday through Friday, excluding legal holidays).

- I. Roll Call
- II. Public Comment
- III. Approval of 8/4/11 Minutes
- IV. Staff/Committee Member Comments
- V. Action Items
 - A. Input on the Community Engagement Resolution (Kim – 30 mins)
- VI. Information Items
 - A. Comcast – Internet Essentials Program (Davis – 15 mins)
 - B. Emery Educational Foundation Update (Eugenia Bowman – 5 mins)
 - C. COC Chair's Report (Carver – 5 mins)
 - D. ECCL Project Report (Miller – 10 mins)
 - Financial Report for July
 - QSCB Update
 - E. Let's Move Initiative (West – 10 mins)
 - F. Adjournment

FURTHER INFORMATION may be obtained by contacting Melinda Chinn, City/School Committee Secretary, at (510) 596-4314

Dated: 8/26/2011

Post on: 8/26/2011

Post until: 9/2/2011

_____ Karen Hemphill, City Clerk

_____ Debra Lindo, EUSD Superintendent

All documents are available in alternative formats, on request. In compliance with the Americans with Disabilities Act, a person requiring an accommodation, auxiliary aid or service to participate in this program should contact the sponsoring department at (510) 450-7813 or ADA Coordinator as far in advance as possible, but no later than 72 hours before the scheduled event. The best effort to fulfil the request will be made.

Dominique B. Burton, ADA Coordinator

City of Emeryville 1333 Park Avenue Emeryville, CA 94608

Direct Line: 510.596.4380, Facsimile: 510.596.3724, TTY Relay: 711 dburton@ci.emeryville.ca.us

Measure J Bond Expenditure Report #2

August 17, 2011

Report Narrative:

- Revisions to the warrants list through June 30, 2011 include information requested by the COC at the 07.20.11 meeting. First, a breakdown of the staff salaries has been provided for the \$500,000 "prior years reimbursement" to EUSD. Second, the bond issuance closing costs have been itemized.
- On a separate page, a Measure J Cash Balance sheet has been developed and is included for the COC's information.
- The July 2011 warrants list shows three Measure J expenditures for last month. The ESS Fire Sprinkler Seismic project was required by the Department of the State Architect in order to close an old project file and to issue any new project approvals for the upcoming ECCL work.



EMERY UNIFIED SCHOOL DISTRICT
EMERYVILLE, CALIFORNIA 94608

RESOLUTION NO. 6- 2011/12

**COMMUNITY ENGAGEMENT PROCESS RESOLUTION
FOR DESIGN OF SCHOOL SITES OR RELATED FACILITIES
RESULTING FROM USE OF MEASURE J FUNDS**

Whereas, the Emery Unified School District and the City of Emeryville are jointly developing a facilities project known as the Emeryville Center of Community Life which, as Measure J promised (See Attachment A, “Full Text of Measure J Ballot Language”), will provide a joint-use school and community facility that includes a range of services such as adult education, job training, after-school facilities, child care and public services; and

Whereas, the City/Schools Committee whose membership consists of all five School District Trustees and all five City Councilpersons, has approved a Community Engagement Policy (See Attachment B, “City/Schools Committee Policy #1800 on Community Engagement”) for the work associated with the Emeryville Center of Community Life; and

Whereas, Emery Unified School District’s guiding principles include “holding high academic, social, and professional expectations;” “creating a sense of family;” and “inspiring and supporting innovation to end racist and classist practices;” and

Whereas, Emery Unified School District voters passed a General Obligation Prop 39 bond known as “Measure J” in November 2010; and

Whereas, the text of Measure J states that the EUSD Board of Trustees shall adopt a Community Engagement Process Resolution that defines and establishes a process for community information, input, and participation in the design of school sites or related facilities; and

Whereas, Measure J requires a Specific Plan for Community Engagement (see Attachment C, “Specific Plan for Community Engagement”); and

Whereas, the School District Board of Trustees has appointed a Citizens’ Oversight Committee (COC) to ensure community engagement as stipulated by the Measure J bond language; and

Whereas, both the City/Schools Committee’s “Community Engagement Policy” and the COC’s By-Laws stipulate that the COC will provide input regarding the Community Engagement Process Resolution; and

Whereas, the COC has reviewed and given input on this Community Engagement Process Resolution to the School District Board of Trustees and to the City/Schools Committee;

Now therefore be it resolved, that the Emery Unified School District’s Board of Trustees defines and establishes the following process for Community Engagement associated with Measure J and the design of school sites or related facilities including the Emeryville Center of Community Life project:

DEFINITION OF COMMUNITY ENGAGEMENT

Community Engagement is the involvement of community members in major community decisions. Stakeholders are not solely defined by geographic boundaries and include residents, users, community organizations and institutions, neighborhood associations, businesses and workers, cultural communities, advocacy groups, teachers, staff, students, and families. Community Engagement builds relationships among community members to work as ongoing partners, with the shared goal of making Emeryville a better place to live, learn, and work.

PREAMBLE TO PROCESS FOR COMMUNITY ENGAGEMENT

Public facilities in Emeryville are shared assets that contribute to the well-being of all members of the Emeryville community. In working toward that well-being, the community engagement goals in Emeryville are to:

- A. Involve broad representation of Emeryville and EUSD stakeholders to help create community understanding of and connection to the Emeryville Center of Community Life (Process for Community Engagement);
- B. Work collectively across diverse interests and perspectives to end racist and classist practices, in order to sustain a healthy and vibrant Emeryville (Roles and Responsibilities for Community Engagement);
- C. Identify and allocate resources that support opportunities to create relationships across traditional community divides (Specific Plan for Community Engagement).

A. PROCESS FOR COMMUNITY ENGAGEMENT (INVOLVE BROAD REPRESENTATION TO CREATE UNDERSTANDING AND CONNECTION)

1. Build trust from community stakeholders.

Building community trust is essential to effective community engagement and requires that all stakeholders trust the District's motives, interests, and practices. This means acknowledging past patterns and practices of community involvement, both good and bad, and the ideas and questions that may have been raised.

2. Recognize and respect community diversity.

Engaging diverse populations will require the use of multiple engagement strategies. Diversity may be related to economic, educational, employment, and health status as well as differences in race, gender, cultures, language, age, mobility, literacy, and interests. Broad community participation will require consideration of different community locations, times, format and outreach strategies in designing and implementing community engagement approaches.

3. Ensure equitable access to participation as part of confronting harmful racist and classist practices.

Participation is easier and more meaningful if people believe the processes are open and supportive and there are few barriers to participation. The commitment to equitable voice in community decisions may also require providing targeted opportunities for stakeholders that have not been traditionally recognized in decision-making.

4. Identify, leverage, and invest in existing community assets.

Community members and networks are important resources for sustainable change and action. To the extent possible, engaging the community should be informed by past efforts, and may include providing experts and resources to help communities develop the necessary capacities and infrastructure to analyze situations, make decisions, and take future action. This assistance may involve training in leadership, facilitating meetings and discussions, and other skills-building activities.

5. Commit to long-term engagement.

Building trust and helping communities develop the capacity and infrastructure for successful community action takes time. People in a community are more likely to stay involved if they identify with the issues being addressed and consider them important. Individuals must feel that they have something to contribute and something to gain over the long run.

6. Evaluate efficacy of community engagement efforts.

Goals and metrics to gauge the effectiveness of participation efforts should consider the breadth and depth of involvement across all segments of the Emeryville community. Community members should be involved in evaluating engagement efforts as part of the process for continual community improvement.

B. ROLES AND RESPONSIBILITIES FOR COMMUNITY ENGAGEMENT (WORK COLLECTIVELY TO END RACIST AND CLASSIST PRACTICES IN ORDER TO SUSTAIN EMERYVILLE)

1. **Staff responsibilities** (EUSD, Community Services, Youth, Fellows) include, but are not limited to:
 - a. Chronicling the ECCL development and implementation process
 - b. Conducting outreach to the community to encourage participation in ECCL process
 - c. Coaching community, student, and staff leaders
 - d. Collecting data for ECCL process and outcomes evaluations
 - e. Organizing and convening forums, workshops, meetings
 - f. Analyzing data and delivering evaluation of ECCL processes for multiple audiences

- g. Delivering progress toward all 5 City/Schools policy directives (Partnerships, Community Engagement, Wellness, Equity, Sustainability)
- 2. **Contracted Consultant responsibilities** (Nexus, Turner, etc) include, but are not limited to:
 - a. Contributing and maintaining web communications, including website content
 - b. Mentoring community, student, and staff leaders
 - c. Developing Public relations and information strategies
 - d. Implementing specific public relations and information strategies
 - e. Providing internship opportunities for community, students, staff
 - f. Together with staff, co-designing and implementing community-based information exchange strategies
 - g. Together with staff, co-designing and conducting community design workshops
 - h. Pursuing local workforce development strategies
- 3. **COC responsibilities** are defined by City/Schools Roles and Responsibilities Matrix (approved July 7, 2011), as follows:
 - a. Providing input to the EUSD Board of Trustees for Community Engagement Process Resolution
 - b. Providing input to the EUSD Board of Trustees for Community Engagement strategies
 - c. Monitoring the progress of Community Engagement activities
 - d. Ensuring that Community Engagement has occurred per the Measure J requirements

C. SPECIFIC PLAN FOR COMMUNITY ENGAGEMENT (RESOURCES TO CREATE RELATIONSHIPS ACROSS TRADITIONAL COMMUNITY DIVIDES)

See "ATTACHMENT C: SPECIFIC PLAN FOR COMMUNITY ENGAGEMENT" attached to and made part of this RESOLUTION NO. 6- 2011/12.

I, _____, Clerk of the Governing Board of the Emery Unified School District of Alameda County, State of California, certify that this Resolution was duly passed and adopted by the Board, at an official and public meeting this _____ day of _____, 2011, by the following vote:

AYES:

NOES:

ABSENT:

Clerk of the Board of Trustees

EMERY UNIFIED SCHOOL DISTRICT
EMERYVILLE, CALIFORNIA 94608

RESOLUTION NO. 6- 2011/12

ATTACHMENT A: FULL TEXT OF MEASURE J

This proposition may be known and referred to as the Emery Unified School District General Obligation Bond of 2010, or Measure J.

FINDINGS

The Emery Unified School District has made excellent progress in educating our children with small class sizes, and excellent teachers. Since 2007, academic performance has improved more in the Emery Unified School District than any other District in Alameda County.

However, our schools and classrooms must be upgraded to meet safety and academic needs. For nearly a decade, the Emery Unified School District has sought a solution to repair and upgrade old classrooms and learning environments, improve school safety conditions, ensure all schools are seismically safe, and bring classroom technology up to date. Current school sites are over 40 years old and lack science labs, energy efficiency, and the technology to keep our students competitive in the 21st century. This measure would allow the district to update and upgrade our schools to ensure our students have the quality learning environments they need.

The District will be collaborating with the City of Emeryville to save taxpayers money by building facilities that maximize cost efficiencies while creating safe schools and quality learning environments. Instead of operating two schools and community facilities separately, the new facilities will include a range of essential services such as adult education, job training, after-school facilities, child care, and health services that are available to all Emeryville children and families at the same location where schools are housed.

The District has sought, and continues to seek, all available outside sources of funding to improve our school buildings, including local, state, and federal grants and state bond funds. The District and City have qualified for State and Federal stimulus money that will help create jobs and improve the local economy; without a local match, these monies would go to other communities.

This measure includes Independent Citizens' Oversight to ensure that monies are spent as promised, and no money will be spent on administrator salaries. All funds will be spent locally to replace old schools that no longer meet current seismic safety standards, and cannot be taken away by Sacramento.

It is necessary to seek voter approval of a bond measure in order to provide the local funding to ensure that the schools that are seismically safe.

BOND AUTHORIZATION

By approval of this proposition by at least 55 percent of the registered voters voting on the proposition, the District shall be authorized to issue and sell bonds of up to \$95 million dollars in aggregated principal at interest rates below the legal limit, to provide finance for the specific school facilities projects listed in the Bond Project List attached hereto as Exhibit A-1, subject to all the accountability requirements specified below.

BOND PROJECT LIST

The Bond Project List attached to this resolution as Exhibit A-1 shall be considered a part of the ballot proposition and shall be reproduced in any official document required to contain the full statement of the bond proposition.

Approval of this Bond Measure (the "Measure") does not guarantee that the proposed project or projects in the District that are the subject of bonds under the Measure will be funded beyond the local revenues generated by the Measure. If state matching funds become available, they will be used for and applied to the Bond Project List as per Exhibit A-1.

ACCOUNTABILITY REQUIREMENTS

The provisions in this section are specifically included in this proposition in order that the voters and taxpayers in the District may be assured that their money will be spent wisely to address specific facilities needs of the District all in compliance with the requirements of Article XIII A, Section 1(b) (3), of the State Constitution and the Strict Accountability in Local School Construction Bonds Act of 2000 (codified at Education Code Sections 15264 and following).

Evaluation of Needs. The Board has prepared an updated facilities plan in order to evaluate and address all of the facilities needs of the District. The Board hereby certifies that it has evaluated safety, class size reduction, enrollment growth, and information technology needs in developing the Bond Project List contained in Exhibit A-1.

Independent Citizens' Oversight Committee. The Board shall establish an Independent Citizens' Oversight Committee pursuant to Education Code Section 15278 and following to ensure bond proceeds are expended only on the school facilities projects listed in Exhibit A-1. The committee shall be established within 60 days of the date when the results of the election appear in the minutes of the Board.

Performance Audits. The Board shall conduct an annual, independent performance audit to ensure that the bond proceeds have been expended only on the school facilities projects listed in Exhibit A-1.

Financial Audits. The Board shall conduct an annual, independent financial audit of the bond proceeds until all of those proceeds have been spent for the school facilities projects listed in Exhibit A-1.

Special Bond Proceeds Account: Annual Report to Board. Upon approval of this proposition and the sale of any bonds approved, the Board shall take actions necessary to establish an account in which proceeds of the sale of bonds will be deposited. As long as any proceeds of the bonds remain unexpended, the Superintendent of the District shall cause a report to be filed with the Board annually stating (1) the amount of bond proceeds received and expended in that year, and (2) the status of any project funded or to be funded from bond proceeds. The report may relate to the calendar year, fiscal year, or other appropriate annual period as the Superintendent shall determine and may be incorporated in the annual budget, audit, or another appropriate routine report to the Board.

FURTHER SPECIFICATIONS

No Administrator Salaries. Proceeds from the sale of bonds authorized by this proposition shall be used only for the construction, reconstruction and/or rehabilitation of school facilities including the furnishing and equipping of school facilities or acquisition or lease of real property for school facilities and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

The proceeds of the bonds will be deposited into a Building Fund to be held by the Alameda County Treasurer, or alternative approved by the County as required by the California Education Code.

Community Engagement Process. The Emery Unified School District embraces the following Core Values for the Practice of Public Participation as defined by the International Association of Public Participation:

1. Public participation is based on the belief that those who are affected by a decision have a right to be involved in the decision-making process.
2. Public participation includes the promise that the public's contribution will influence the decision.
3. Public participation promotes sustainable decisions by recognizing and communicating the needs and interests of all participants, including decision makers.
4. Public participation seeks out and facilitates the involvement of those potentially affected by or interested in a decision.
5. Public participation seeks input from participants in designing how they participate.
6. Public participation provides participants with the information they need to participate in a meaningful way.
7. Public participation communicates to participants how their input affected the decision.

Should Emery Unified School District Voters adopt this bond, the EUSD Board of Trustees shall adopt a resolution defining and establishing a process for community information, input, and participation in the design of school sites or related facilities. This Community Engagement Process Resolution shall include a specific plan for soliciting community input and participation including a working timeline of community meetings and presentations. This plan shall include, but not be limited to workshops with District and the City's Community Services staffs; meetings hosted by the School District, City, and/or community residents; and ongoing community engagement including web-based communications, mailings, and notices.

EXHIBIT A-1: BOND PROJECT LIST

- a. Construct, furnish and equip leased and owned facilities, including but not limited to classrooms, science labs, and schools.
- b. Replace, demolish or renovate District properties to meet current seismic safety standards;
- c. Replace outdated portable buildings with permanent classrooms;
- d. Construct school-site support including libraries, physical education facilities, multipurpose rooms, food service facilities, health and recreation facilities and play fields for joint school and community use;
- e. Upgrade and replace classroom technology infrastructure and improve access to computer systems;
- f. Acquire available real property as needed to construct facilities;
- g. Provide appropriate and sufficient parking facilities including but not limited to pick-up and drop-off access for students;
- h. Provide for costs associated with interim housing as needed during the period of construction;
- i. Make additional repairs and upgrades as needed to educational facilities;
- j. Perform necessary site preparation/restoration in connection with new construction, renovation, demolition, or deferred maintenance of educational facilities including off-site facilities as required;
- k. Address unforeseen conditions revealed by construction or emergency repairs (e.g. plumbing or gas line breaks, seismic, structural, asbestos and other hazardous materials);
- l. With written consent from neighbors, mitigate items identified by the Environmental Impact Review as appropriate;
- m. Install energy efficient systems including but not limited to solar electrical systems and related infrastructures.

EMERY UNIFIED SCHOOL DISTRICT
EMERYVILLE, CALIFORNIA 94608

RESOLUTION NO. 6- 2011/12

ATTACHMENT B: CITY/SCHOOLS POLICY #1800 ON COMMUNITY ENGAGEMENT (ADOPTED 02.03.11)

The City Council of the City of Emeryville and the Board of Trustees of the Emery Unified School District, who together comprise the City/Schools Committee, believe that input from staff, parents/guardians, students and members of the Community of Emeryville provides valuable perspectives and expertise to inform the work of the Committee.

The Committee seeks to build a collective sense of ownership of the schools and the community by encouraging open communication and facilitating community-building across diverse interests.

Accordingly, the City/Schools Committee (or their designees), following upon, and with input from the Citizens' Oversight Committee (COC), shall:

- Adopt a resolution defining and establishing a process for community information, input, and engagement in the design of school sites or related facilities.
- Establish administrative councils, task forces, or advisory committees (and/or work in conjunction with existing bodies), that have broad community representation and embrace the "Core Values for the Practice of Public Participation."¹
- Develop a specific plan for soliciting community input and participation including a working timeline of community meetings and presentations, in alignment with existing City and School District advisory committees and taskforces. This plan shall include, but not be limited to:
 - Workshops with District and the City's Community Services staffs;
 - Meetings hosted by the School District, City, and/or community residents;
 - Ongoing community engagement activities including web-based communications, mailings, and notices; and other elements as defined by the Resolution.
- Encourage proactive engagement of youth, families, and community members
- Develop community practices that distribute responsibility and accountability in open and transparent interactions

The community engagement activities are specifically meant to outlast the duration of the facilities project known currently as the Center of Community Life. They are intended to form relational structures and behaviors that build long-lasting and trusting relationships amongst community members.

¹ As defined by the International Association of Public Participation: (1) Public participation is based on the belief that those who are affected by a decision have a right to be involved in the decision-making process; (2) Public participation includes the promise that the public's contribution will influence the decision; (3) Public participation promotes sustainable decisions by recognizing and communicating the needs and interests of all participants, including decision makers; (4) Public participation seeks out and facilitates the involvement of those potentially affected by or interested in a decision; (5) Public participation seeks input from participants in designing how they participate; (6) Public participation provides participants with the information they need to participate in a meaningful way; (7) Public participation communicates to participants how their input affected the decision.

EMERY UNIFIED SCHOOL DISTRICT
EMERYVILLE, CALIFORNIA 94608

RESOLUTION NO. 6- 2011/12

ATTACHMENT C: SPECIFIC PLAN FOR COMMUNITY ENGAGEMENT²

Information Distribution – providing information

7. Weekly project updates and comprehensive meeting/event calendar hosted on www.emeryvillecenter.org, with links to City and EUSD websites
8. Weekly Nexus partner project progress on www.emeryvillecenter.org
9. Mailings, posters, and residential flyers for information and event notifications, as needed
10. Community bulletin boards and email listservs, i.e. local organizations and businesses, public places, HOAs, community rooms, Anna Yates Elementary and Emery Secondary School, Community Services locations, staff rooms
11. ECCL information booths and outreach efforts at community events in various city locations
12. ECCL project presentations for interested community groups, businesses, etc., as requested
13. Emeryville Cable Channel 27 public service announcements
14. Anna Yates Elementary “Thursday Packet” for information distribution and event notification, as needed
15. EUSD “robo-calls” for event notifications, as needed
16. Monthly updates by ECCL staff at various EUSD and City Staff Meetings, as requested
17. Translated materials, as needed
18. Regular project updates at public meetings, e.g. EUSD Board of Trustees meetings, City/Schools meetings, Citizens Oversight Committee
 - a. City/Schools committee webcasts:
<http://emeryville.org/MediaCenter.aspx?CID=City-%2f-School-Committee--1>.
 - b. COC web access of audio-recordings: location, TBA

Information Exchange – getting community input

19. Diverse stakeholder information and input meetings, i.e. “house-meetings”
 - a. August 2011—March 2013
 - b. Weekly progress meetings with various stakeholder groups as requested for community information and input
 - c. Stakeholder groups as identified by the COC, e.g. HOAs, parent groups, student clubs, staff meetings, etc.
 - d. Invitations to ECCL Community Design Workshops
 - e. Translation, as needed

² Incorporating input from the June 15, 2011 Citizens Oversight Committee meeting

20. Monthly ECCL Community Design Workshops

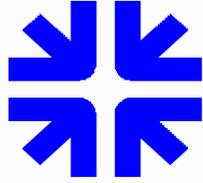
- a. August 2011 – March 2012
- b. Held throughout the community at various locations/times to maximize broad community participation
- c. Monthly design workshops for community input and review throughout Conceptual and Schematic Design phases of the ECCL Project
- d. Translation, as needed

21. Web 2.0 on www.emeryvillecenter.org

- a. Reviewed and moderated by the Nexus partners
- b. Linked to popular social networking sites, facebook and twitter
- c. Project blog highlighting aspects of the ECCL facilities and program design, e.g. community schools models, Wellness initiative, Family Resource Center, Recreation Department offerings, landscape architecture, design and construction process
 - i. Rotating guest-responders/authors, e.g. Nexus partners, teacher, parent, student, business community member, etc.
- d. Web-based “interest-groups,” e.g. parents, artists, students, business leaders
 - i. Participants able to post ideas, pictures, videos

City/School Committee

Councilmember Ruth Atkin, Co-Chair
School Board Member Pat Hooper, Co-Chair
Councilmember Jennifer West
Councilmember Ken Bukowski
Councilmember Kurt Brinkman
Councilmember Nora Davis
School Board Member Cheryl Webb
School Board Member Joshua Simon
School Board Member Melodi Dice
School Board Member Miguel Dwin
Student Member Jordon Taylor
Student Member VACANT



City/School Committee Action Minutes

Regular Meeting of the Advisory Committee
Special Meeting of the Emeryville City Council and Emery Unified School District Board of Trustees

August 4, 2011 - 5:30pm

Emery Secondary School, 1100 47th Street, Emeryville, CA

1. Roll Call at 5:39pm
 - a. School Board: Webb, Dwin, Hooper, Simon
 - b. Council: Atkin, Bukowski
 - c. School Staff: Lindo, Miller, Hayin
 - d. City Staff: O’Keeffe, Chinn, Laven
 - i. Excused: Dice, Brinkman, Davis, West
 - ii. Absent: Taylor
2. Public Comment:
 - a. Brian Donahue, Emeryville resident, noted that he was kicked out of the Anna Yates Elementary School’s Parent Teachers Organization because of dissenting views. He stated that if the PTO is a private club, the District should either disassociate from the PTO or make sure that dissenting views are heard and all parents are welcome.
3. Approval of 7/7/11 Action Minutes
 - a. Move to approve from Simon, seconded by Webb.
 - i. Voice vote approval.
4. Staff/Committee Member Comments
 - a. Laven noted that the City of Emeryville, in conjunction with the Chamber of Commerce and the Emeryville Center for the Arts, is planning a celebration for the completion of the Park Avenue Streetscape and Plaza on Thursday, September 15, 2011 from 5:30-8:30pm. The party will feature a live band, local restaurants, beverages, and more.
 - b. Lindo noted a student of Emery Secondary School was a victim of homicide and asked for a moment of silence.
 - c. Lindo noted that Principals of Anna Yates and Emery Secondary have been working hard on a staff retreat set for August 17-18, 2011. Emeryville students begin classes on August 22, 2011.
 - d. Lindo recognized Kim publicly for working hard to submit an innovation grant (ie: I-3) on behalf of the District.

- e. Kim congratulated the 10 young people who completed the leadership and design series. Juried presentations were given in July.

5. Action Items

- a. Resolution of the City/School Committee in Support of the Lawrence Berkeley National Lab
 - i. Bukowski so moved to approve the resolution, seconded by Simon.
 - 1. Voice vote unanimous approval.
- b. Use of MOU #1 Carryover Balance
 - i. Dwin so moved for the City/School Committee to recommend EUSD use the funds from MOU #1 to fund the Fellows Program exclusively in MOU #2, seconded by Simon
 - 1. Voice vote unanimous approval.

6. Information Items

- a. Brian Carver gave the COC Chair's Report
- b. Helen Bean gave the Lawrence Berkeley National Lab Presentation.
- c. Ending the Digital Divide Presentation was postponed.
- d. Emeryville SR2S Program Presentation was postponed.
- e. Amber Evans gave the Safe Routes to School Grant Presentation.
- f. Eugenia Bowman provided an update regarding the Emery Education Foundation.
- g. Roy Miller presented the ECCL Project Progress Report.
- h. Roy Miller presented the ECCL Fellows Program Report.
- i. Roy Miller presented the Expenditure Report #1 for MOU #2 Report.

7. Adjournment at 8:15pm

Prepared by: Kevin Laven, Administrative Analyst for the City of Emeryville, 8-4-2011