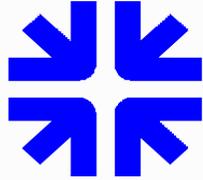


City/School Committee

Councilmember Ruth Atkin, Co-Chair
 School Board Member VACANT, Co-Chair
 Councilmember Jennifer West
 Councilmember Ken Bukowski
 Councilmember Kurt Brinkman
 Councilmember Nora Davis
 School Board Member Cheryl Webb
 School Board Member Joshua Simon
 School Board Member Melodi Dice
 School Board Member Miguel Dwin
 Student Member Jordon Taylor
 Student Member VACANT

**AGENDA****City/School Committee**

Regular Meeting of the Advisory Committee

Special Meeting of the Emeryville City Council and Emery Unified School District Board of Trustees

October 6, 2011 – 5:30 pmEmery Secondary School, 1100 47th Street, Emeryville, CA

All Advisory Committee meetings are noticed as Special City Council and School District Board of Trustees Meetings so that any or all of the City Council or School District Board of Trustees may attend and participate in the Advisory Committee's deliberations. However, actions taken by Advisory Committees are not official actions of the City Council and School District Board of Trustees but must be ratified at a regular City Council and School District Board of Trustees Meeting. All writings that are public records and relate to an agenda item below which are distributed to a majority of the City/School Committee (including writings distributed to a majority of the City/School Committee less than 72 hours prior to the meeting noticed below) will be available at the Information Counter, 1333 Park Avenue, Emeryville, California during normal business hours (9am to 5pm, Monday through Friday, excluding legal holidays).

- I. Roll Call
- II. Public Comment
- III. Approval of 9/1/11 Minutes
- IV. Staff/Committee Member Comments
- V. Information Items
 - A. Emery Educational Foundation Update (Eugenia Bowman – 5 mins)
 - B. COC Chair's Report (Carver – 5 mins)
 - C. ECCL Project Report (Miller – 30 mins)
 - 1. Financial Report for August
 - 2. Conceptual Design/Community Workshops
 - 3. Update on Fellows Program
 - 4. Joint Use of Facilities – Anna Yates for the After School Program and the Rec Center for the Wellness Center
 - D. Let's Move Initiative (West – 10 mins)
- VI. Action Items
 - A. Selection of a new EUSD Co-Chair
- VII. Adjournment

FURTHER INFORMATION may be obtained by contacting Melinda Chinn, City/School Committee Secretary, at (510) 596-4314

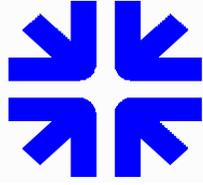
Dated: 9/29/2011 _____ Karen Hemphill, City Clerk
 Post on: 9/30/2011
 Post until: 10/7/2011 _____ Debbra Lindo, EUSD Superintendent

All documents are available in alternative formats, on request. In compliance with the Americans with Disabilities Act, a person requiring an accommodation, auxiliary aid or service to participate in this program should contact the sponsoring department at (510) 450-7813 or ADA Coordinator as far in advance as possible, but no later than 72 hours before the scheduled event. The best effort to fulfil the request will be made.

Dominique B. Burton, ADA Coordinator
 City of Emeryville 1333 Park Avenue Emeryville, CA 94608
 Direct Line: 510.596.4380, Facsimile: 510.596.3724, TTY Relay: 711 dburton@ci.emeryville.ca.us

City/School Committee

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School Board Member Miguel Dwin
Student Member Jordon Taylor
Student Member VACANT



City/School Committee Action Minutes

Regular Meeting of the Advisory Committee
Special Meeting of the Emeryville City Council and Emery Unified School District Board of Trustees

September 1, 2011 - 5:30pm

Emery Secondary School, 1100 47th Street, Emeryville, CA

1. Roll Call

- a. School Board: Webb, Dice, Simon (late, 5:37pm), Dwin (late, 5:49pm)
- b. Council: Atkin, Bukowski, West, Davis, Brinkman
- c. School Staff: Lindo, Miller, Hayin
- d. City Staff: Turner, Chinn, Laven
- e. Students: Taylor

2. Public Comment:

- f. Brian Carver spoke about his community design and noted he was lucky to have teachers in his group. The teachers stated that the library in the current plans was not near the play area and would be a detriment to the students reading success as they currently use the library during recess. Mr. Carver feels teachers, staff, and students should be involved in special design process so their expertise is heard and included in the final plans.
- g. Marcy Greenhut noted that the Coastal Clean-Up Day will be held on September 17th from 9:00am to 12:00pm at Fire Station #1, located at 2333 Park Avenue.
- h. Brian Donahue spoke about a looming problem with the Emeryville Center for Community Life. Mr. Donahue is worried that the ECCL is a legacy project and that decisions will be made for decision makers, so the Committee shouldn't place a bronze plaque on the building. Mr. Donahue asked the Committee to speak up publically that they would not support a plaque with the Council and School Board names on it when the building is complete.

3. Approval of 8/4/11 Action Minutes

- i. Move to approve from Webb, seconded by Brinkman.
 - i. Voice vote of approval.
 - ii. Abstentions of West of Davis

4. Staff/Committee Member Comments

- j. Bukowski asked the Committee and staff if there is still time to consider anything but a K-12 combined school due to the comments he's gotten in the community.
- k. Laven announced the Park Avenue Grand Opening Party will occur on Thursday, September 15th from 5:30pm to 8:30pm at the new plaza on Park Avenue. The event will feature live Brazilian music, Samba lessons, food from local restaurants, and a beer and wine tent. The event is hosted by the City of Emeryville, the Emeryville Chamber of Commerce and the Bank of Alameda, and the Emeryville Center for the Arts.
- l. Lindo noted the Emeryville schools opened last week and it is a good feeling. Teachers are setting the tone and habits for success that started with a recommitment and rededication of staff and teachers at the District's retreat. The two major goals are to improve academic performance and 800 API as well as having phase one of the ECCL completed by 2014. Emery Secondary School hosted it's back to school night that featured teachers outlining the programs and education they're children will receive through the year. Anna Yates Elementary will host its back to school night at 6:00pm tonight.
- m. Lindo also noted Elaine Neilson, Chief Business Official of District, has resigned as of the end of the semester and is taking a new position closer to home. Elaine will help interview the interim candidates. Lindo wanted publicly thank Ms. Neilson for all of her hard work and dedication to the District.
- n. Lindo noted the California Department of Education Superintendent Tom Torlakson presentation of the final payment to the State will be on September 15th at 1:30pm and that invites are going out soon.
- o. Lindo noted that the school has received qualified school construction bond federal bond loans that will be covered by Roy Miller later in this meeting.

5. Action Items

- p. Input on the Community Engagement Resolution
 - i. No approval given, input given to staff from Committee.

6. Informational Items

- q. Comcast – Internet Essentials Program
 - i. Ken Maxey, Comcast Government Liaison for Comcast, described to the Committee the "Internet Essentials" program for free lunch children in the schools.
- r. Emery Educational Foundation Update
 - i. Eugenia Bowman gave the Emery Ed Fund report on numerous updates, funding, and support for the foundation.
- s. COC Chair's Report
 - i. Brian Carver gave a report from the Citizens Oversight Committee meetings in the month of August.
- t. ECCL Project Reports
 - i. Financial Report for July
 - 1. Roy Miller reported highlights of the July financial reports.
 - ii. QSCB Update
 - 1. Roy Miller noted that the District is now eligible for QSCB funding.
- u. Let's Move Initiative
 - i. Jennifer West tabled this until the next meeting

7. Adjournment at 6:21pm.

Prepared by: Kevin Laven, Administrative Analyst for the City of Emeryville, 9-1-2011

Measure J Bond Expenditure Report #3

September 21, 2011

Report Narrative:

- The three schedules reviewed at the prior meeting are updated and included as pages 1, 2 and 3.
 - Page 4 reconciles the 2010-11 YTD amounts reported as of July 20, 2011 before the books were closed and as of August 17, after the books were closed. The difference in prior year expenditures of \$142,542.51 is 2010-11 expenditures booked as payables after June 30, during the year end close and accrual process.
 - Page 5 was added so that the total warrants for the month can be reconciled with the change in expenditures for the month, as reflected by the change in YTD (Year To Date.)
- One large reconciling item is listed on the new page 5, reconciliation. While payment for the iPads was made in August, the expenditure was incurred in the prior year (i.e. the items were received by the District in the prior year), so the expenditure is reflected in the 2010-11 expenditures.
- Other items on the warrant list include costs for the computer lab at Anna Yates and salaries of staff that work on the bond project.

**Measure J Warrants
July 1 to July 31, 2011**

Check Number	Date Paid	Payee	Description	Amount
50013945	7/21/2011	School Loop	Technology, Web/Communications	3,195.00
50013939	7/21/2011	Bel Construction	ESS Fire Sprinkler Seismic Upgrade	26,240.00
	7/29/2011	Admin Program Assistant	July 2011 Payroll	0.00
	7/29/2011	Business Office	July 2011 Payroll	2,682.89
	7/29/2011	Community Youth Director	July 2011 Payroll	9,956.65
	7/29/2011	Director, ECCL Project	July 2011 Payroll	13,613.10
		Total		<u>55,687.64</u>

**Measure J Warrants
August 1 to August 31, 2011**

Check Number	Date Paid	Payee	Description	Amount
50013945	8/2/2011	Apple Computer Inc	Ipads	118,668.83 ¹
	8/16/2011	Barnes & Noble	Color Nook E-readers for AY Library	8,405.24
	8/23/2011	CDW Government Inc	iPad Imaging, carts and wireless	1,763.66
	8/23/2011	CDW Government Inc	Computer Lab for Anna Yates	20,074.71
	8/23/2011	Hayin Kim	Stanford Trip Expenses - related to student engagement work	50.00
	8/23/2011	Hayin Kim	Expenses related to ECCL - meeting supplies and services	839.67
	8/2/2011	Apple Computer Inc	Macbook Pros for iPad imaging	2,402.33
	8/31/2011	Admin Program Assistant	August 2011 Payroll	4,525.80
	8/31/2011	Business Office	August 2011 Payroll	2,682.89
	8/31/2011	Community Youth Director	August 2011 Payroll	9,956.65
233259	8/31/2011	Director, ECCL Project	August 2011 Payroll	13,613.10
		Total Warrants August 2011		<u>182,982.88</u>

¹ Invoice paid in August, however, expenditure was booked in prior year.

Measure J: ECCL Actual Expenditures as of August 31, 2011

	2011-2012 Budget	2011-2012 Encumbrance	2011-2012 Year-to-Date	2011-2012 Balance
Bond Projects				
a Construct, Furnish & Equipment Facilities	1,802,258.00	308,128.96	57,920.75	1,436,208.29
b Replace, demolish or renovate District properties	2,200,000.00	0.00	0.00	2,200,000.00
c Replace portables with permanent classrooms	0.00	0.00	0.00	0.00
d Construction school-site support	0.00	0.00	0.00	0.00
e Upgrade and replace classroom technology	14,483.00	0.00	3,195.00	11,288.00
f Acquire available real property	0.00	0.00	0.00	0.00
g Provide appropriate packing facilities	0.00	0.00	0.00	0.00
h Provide Interim housing	760,238.00	20,090.40	32,645.94	707,501.66
i Make additional repairs and upgrades	0.00	0.00	0.00	0.00
j Perform necessary site preparation	250,000.00	0.00	0.00	250,000.00
k Address unforeseen conditions revealed by construction	0.00	0.00	0.00	0.00
l Mitigate items identified by the EIR	0.00	0.00	0.00	0.00
m Install energy efficient systems	0.00	0.00	0.00	0.00
Total	5,026,979.00	328,219.36	93,761.69	4,604,997.95

**Measure J Cash Balance
As of August 31, 2011**

	Cash with County Treasurer	Cash With LAIF	Total
Sale of Bonds	\$25,499,599.80	\$0.00	\$25,499,599.80
Transfer to LAIF	(\$20,000,000.00)	\$20,000,000.00	\$0.00
June Warrants	(\$996,478.85)	\$0.00	(\$996,478.85)
Balance as of June 30, 2011	\$4,503,120.95	\$20,000,000.00	\$24,503,120.95
July Warrants	(\$55,687.64)	\$0.00	(\$55,687.64)
Balance as of July 31, 2011	\$4,447,433.31	\$20,000,000.00	\$24,447,433.31
August Warrants	(\$182,982.88)	\$0.00	(\$182,982.88)
Balance as of August 31, 2011	\$4,264,450.43	\$20,000,000.00	\$24,264,450.43

Measure J Year End Expenditures
 Reconcile June 30 Balances as of June 30 and July 31

Date Paid	Payee	Description	Amount	Booked as of July 20	Booked During Year-End Close
4/1/2011	CDW Government, Inc	Technology, Tablet	702.86	702.86	
4/22/2011	Apple Computer	Technology, iPad	553.66	553.66	
5/2/2011	US Bank	Technology, Riverside	1,281.10	1,281.10	
5/19/2011	CDW Government, Inc	Technology, Tablet	199.26	199.26	
6/9/2011	Various Vendors	Issuance Costs	371,063.39	371,063.39	
6/9/2011	Stone & Youngberg	Underwriter's Discount	122,678.58	122,678.58	
6/23/2011	Emery Unified	Reimbursement, Prior Years	500,000.00	500,000.00	
6/30/2011	Apple Computer	iPads	13,522.28		13,522.28
6/30/2011	Apple Computer	iPads	102,744.22		102,744.22
6/30/2011	US Bank	meeting expenses	36.01		36.01
6/30/2011	Bel Construction	Fire Sprinkler	26,240.00		26,240.00
			<u>1,139,021.36</u>	<u>996,478.85</u>	<u>142,542.51</u>
			<i>per 8.17.11</i>	<i>per 7.20.11</i>	

Measure J Warrants
August 1 to August 31, 2011

Date Paid	Payee	Description	Amount	Paid in 11-12 for 11-12 Exp	Paid in 11-12 for 10-11 Exp
8/2/2011	Apple Computer	iPads	118,668.83		118,668.83
8/2/2011	Apple Computer Inc	Macbook Pros for iPad imaging	2,402.33	2,402.33	
8/16/2011	Barnes & Noble	Color Nook E-readers for AY Library	8,405.24	8,405.24	
8/23/2011	CDW Government Inc	iPad Imaging, carts and wireless	1,763.66	1,763.66	
8/23/2011	CDW Government Inc	Computer Lab for Anna Yates	20,074.71	20,074.71	
8/23/2011	Hayin Kim	Final Trip Expenses	50.00	50.00	
8/23/2011	Hayin Kim	Expenses related to ECCL	839.67	839.67	
8/31/2011	Admin Program Assistant	August 2001 Payroll	4,525.80	4,525.80	
8/31/2011	Business Office	August 2001 Payroll	2,682.89	2,682.89	
8/31/2011	Community Youth Director	August 2001 Payroll	9,956.65	9,956.65	
8/31/2011	Director, ECCL Project	August 2001 Payroll	13,613.10	13,613.10	
			<u>182,982.88</u>	64,314.05	118,668.83
					py 2010-11
		Total Expense August 2011		64,314.05	
		Total Expense through July 2011 (prior month report)		29,447.64	
		2011-12 YTD as of August 31, 2011		<u>93,761.69</u>	

Emeryville Center of Community Life

Conceptual Design Update to City Schools Committee

Nexus Partners Recent and
Current Work

Community Workshop 1

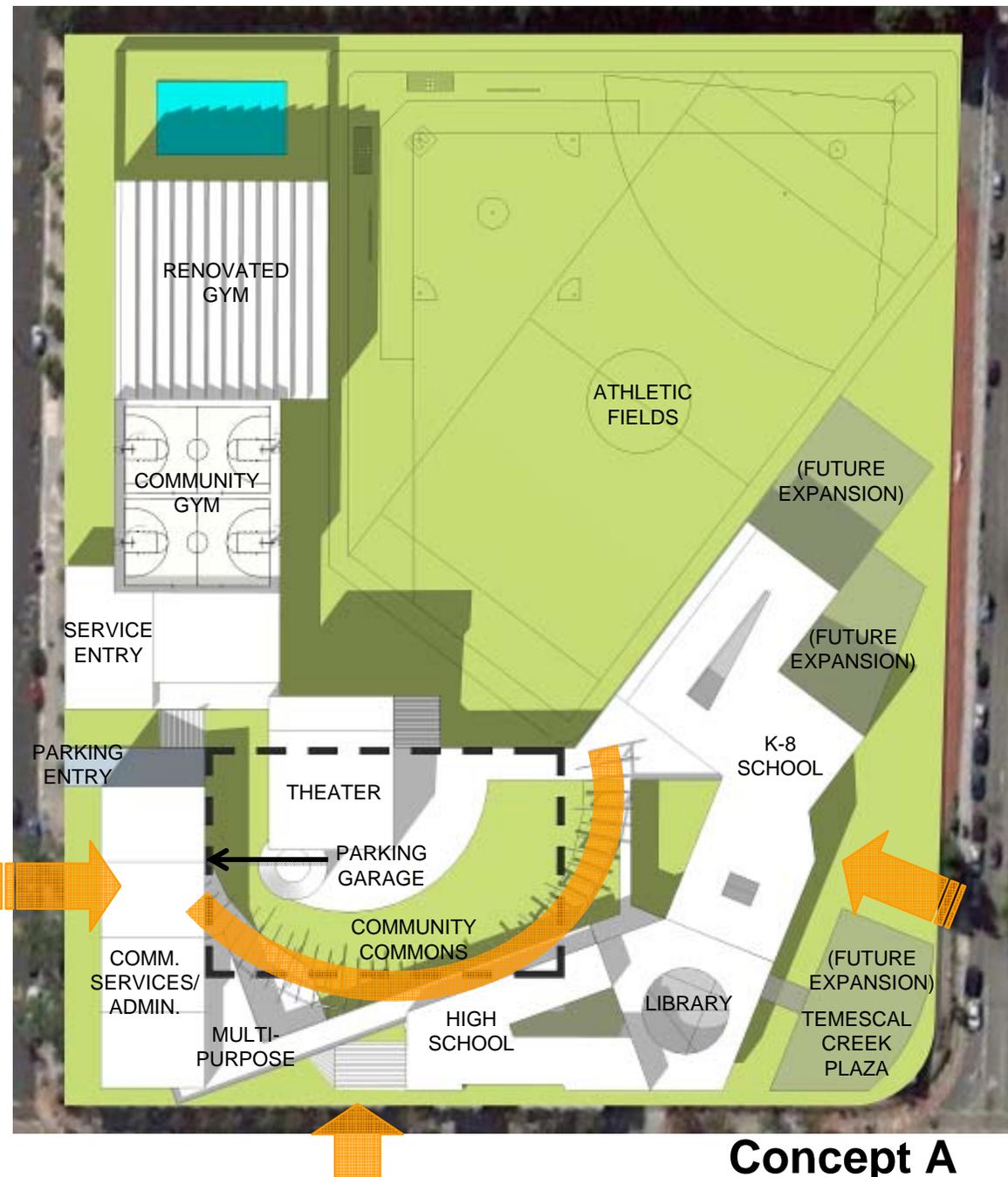
Date: August 27, 2011

Place: Anna Yates Elementary

Content: Presentation & Discussion of 2 Site Massing Options

Key Objectives:

- Identification of the areas of community concern and consensus
- Obtain general community preferences for building, landscape and program placement



Community Workshop 1

“The Crescent”



Community Workshop 1

Concept B
"The Loop"

Community Workshop 1

Community Feedback Summary

Key Feedback (partial list – complete list at emeryvillecenter.org)

- General preference for Concept A “The Crescent”
- Community Commons should not be elevated above street
- Separate High School and K-8
- Library best located between High School and K-8
- Move school uses and play areas away from San Pablo
- Provide necessary grade level play areas
- Incorporate Emeryville General Plan elements
- Identify how public and school uses are separated to ensure safety

Community Workshop 2

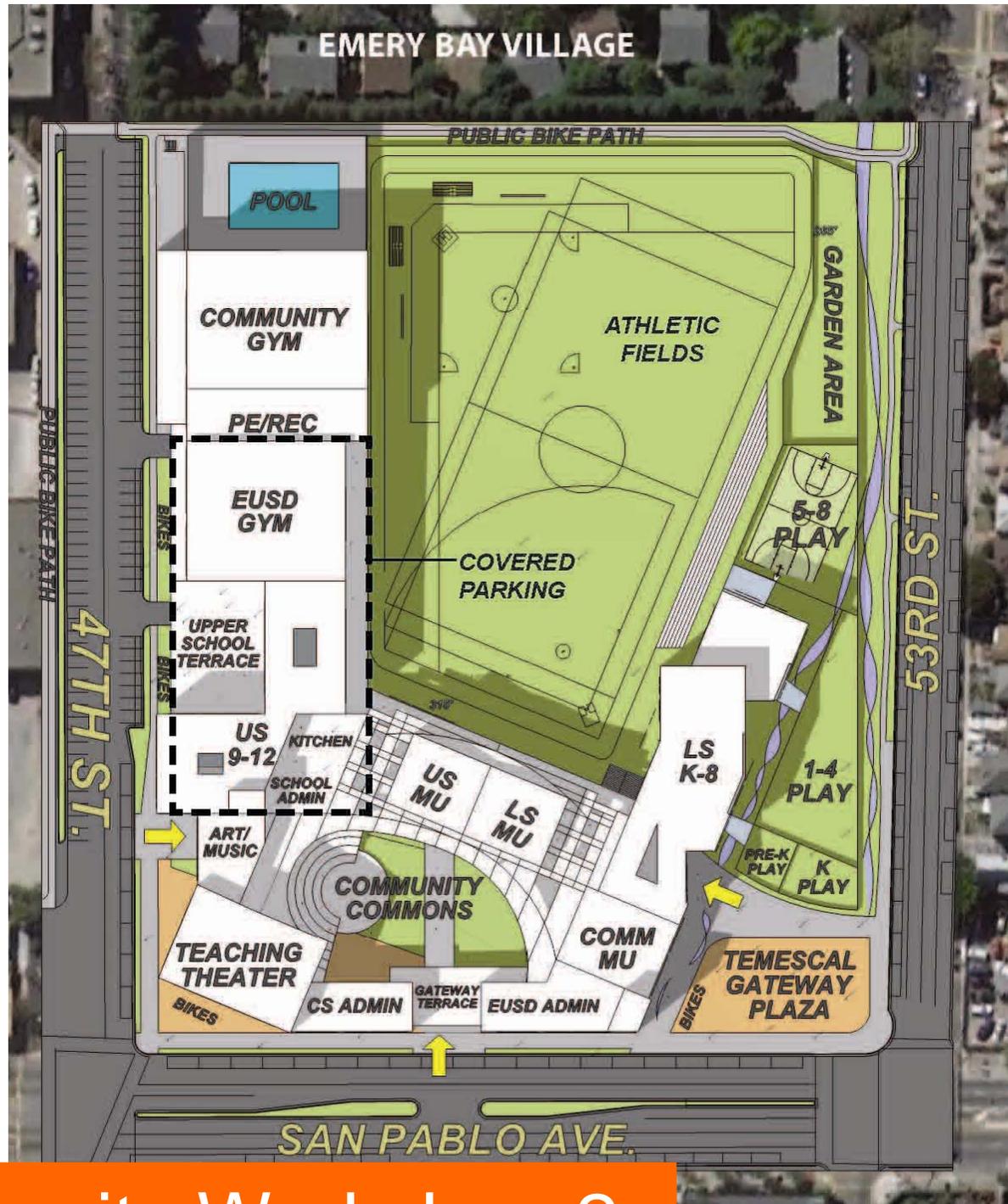
Date: September 17, 2011

Place: Emery Secondary School

Content: Synthesized Design Option presentation

Key Objectives:

- To illustrate the synthesized option responded to community and staff input from Workshop 1
- To utilize real-time community voting technology to identify key topics of concern and focused discussion
- To capture community intelligence for Nexus to continue to refine and optimize the Synthesized Option toward a final Conceptual Design

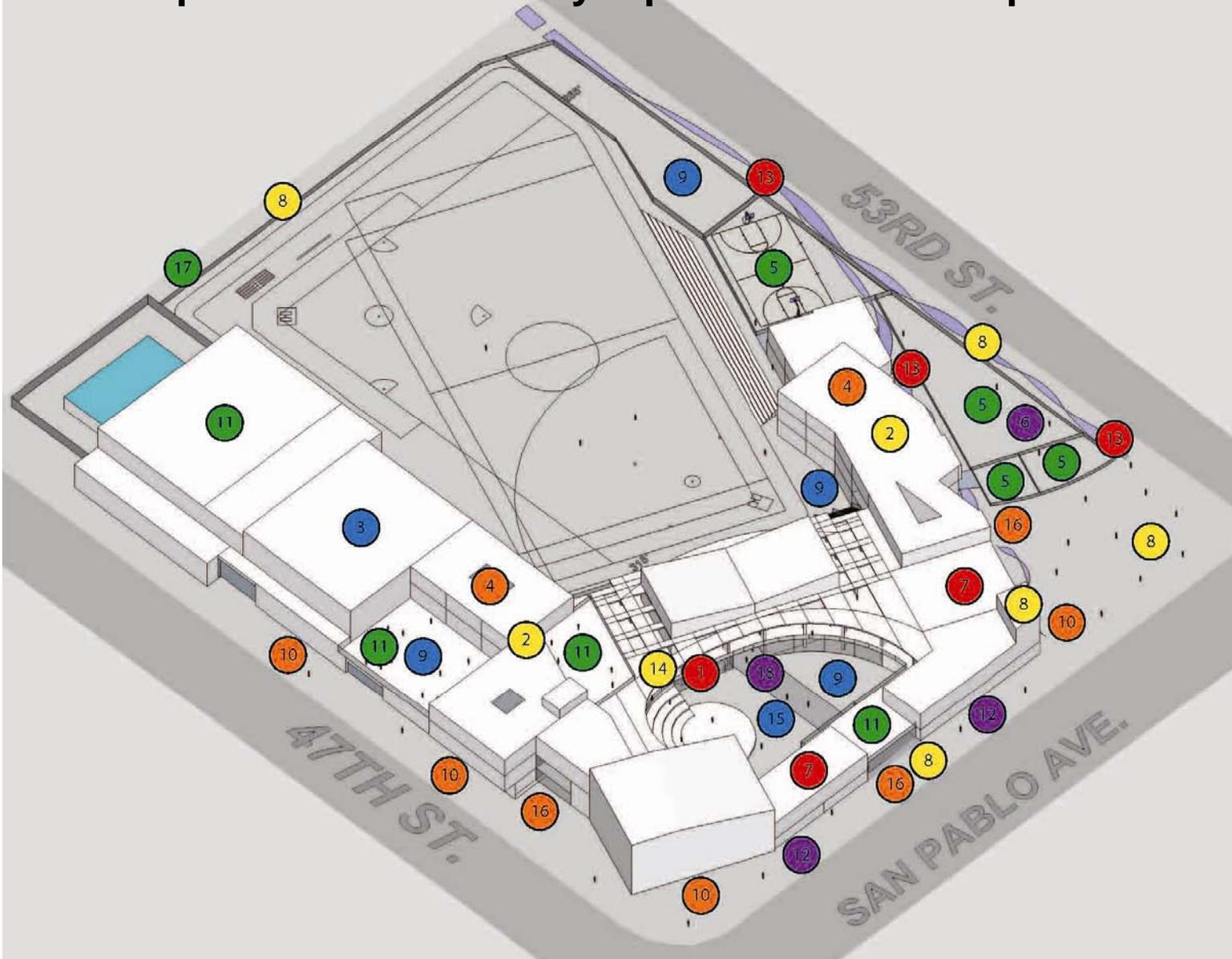


Community Workshop 2

Synthesized Option in Response to Community Input from Workshop 1

Synthesized Option

In Response to Community Input from Workshop 1



- 1 Library located between High School and K-8 with easy access for both
- 2 School uses located away from San Pablo
- 3 Move gym closer to classrooms to reduce travel time and public crossover
- 4 Separate High School and K-8
- 5 Provide necessary play areas for grade levels – separate from classrooms
- 6 Move play areas away from San Pablo
- 7 Locate community uses along San Pablo
- 8 Incorporate required Emeryville General Plan elements
- 9 Provide space for gardens
- 10 Provide space for bikes
- 11 Provide rooftop access and solar panels
- 12 Provide more sidewalk space on San Pablo
- 13 Provide 'faux creek' feature
- 14 Library: strategy for addressing security issues for public and school use
- 15 Public / community access restrictions to school uses during school hours
- 16 Access control provided to community commons and primary entrances
- 17 24/7 public greenway (bikeway) through site separated from school uses
- 18 Publicly accessible spaces and landscape areas can be patrolled

Community Workshop 2

Community Feedback Summary

Key Feedback (partial list – complete list at emeryvillecenter.org)

- Make sure there is adequate visibility and control of outdoor spaces.
- Separate School uses from San Pablo. Consider placing building program on the corner of 53rd and San Pablo instead of a public park
- Parking: provide adequate parking to meet demand for cars and bicycles
- Resolve drop-off, and pick-up along 53rd Street – Provide a turn around on 53rd
- Consider naturally ventilated covered parking

Where we are going...

What we are doing now...

- Nexus continues to refine site organization, massing and ideal school and community program relationships
- Nexus and their consultant team are incorporating staff and community feedback into an optimized concept design
- Nexus and Turner are validating phasing, constructability and budget
- The images on the following pages represent that work



SYNTHESIZED CONCEPT | MASSING STUDY



Community Rec. Entry

Covered Parking Entry

Service Entry

Drop-off / Pick-up zone

High School Entry

Community Entry

Proposed Turn-Around

Temescal Creek Landscape Feature

Drop-off / Pick-up zone

K-8 Entry

Community Entry

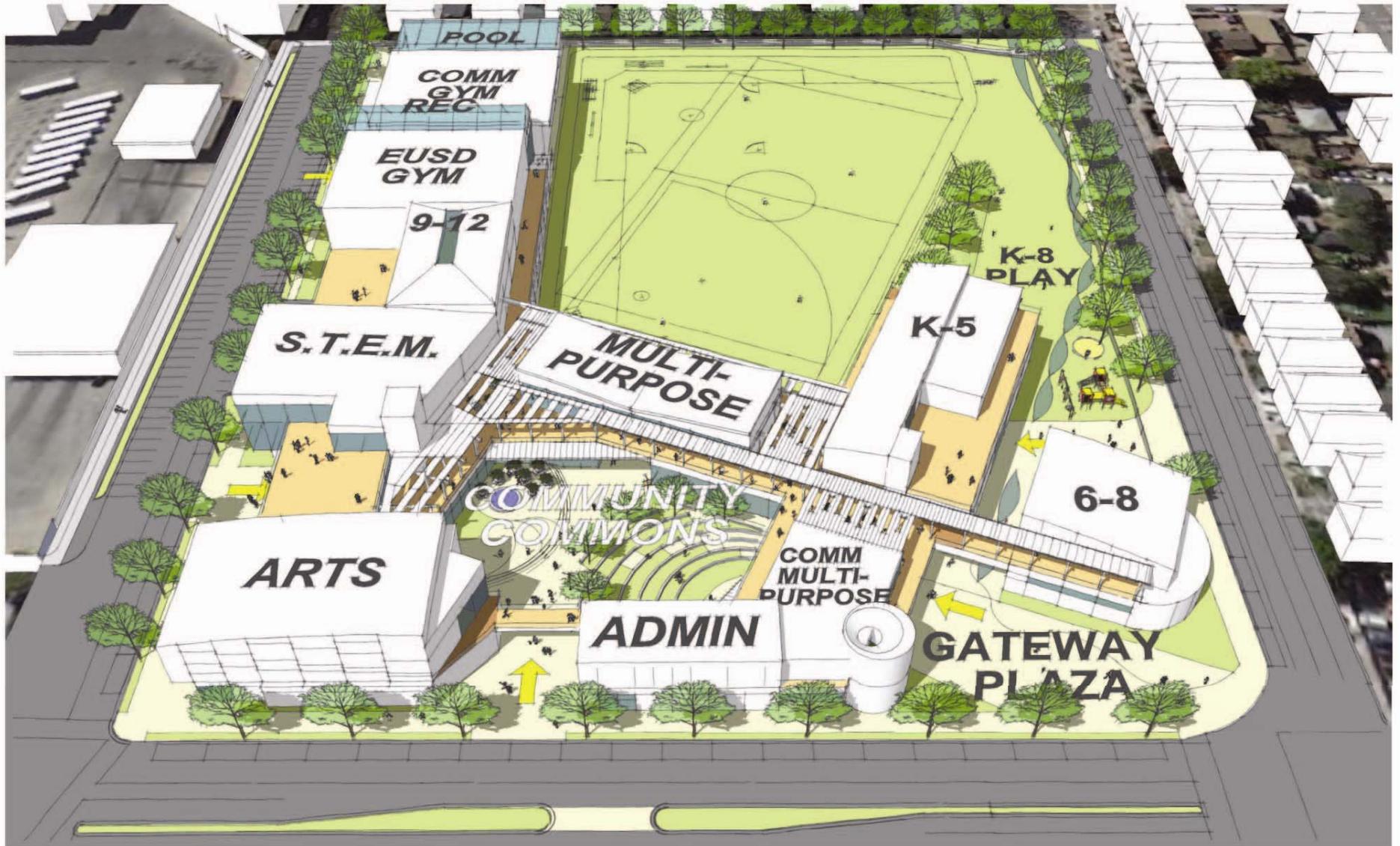


ECCL Site Plan

City / Schools
October 6, 2011



SYNTHESIZED CONCEPT | MASSING STUDY



SYNTHESIZED CONCEPT | MASSING STUDY



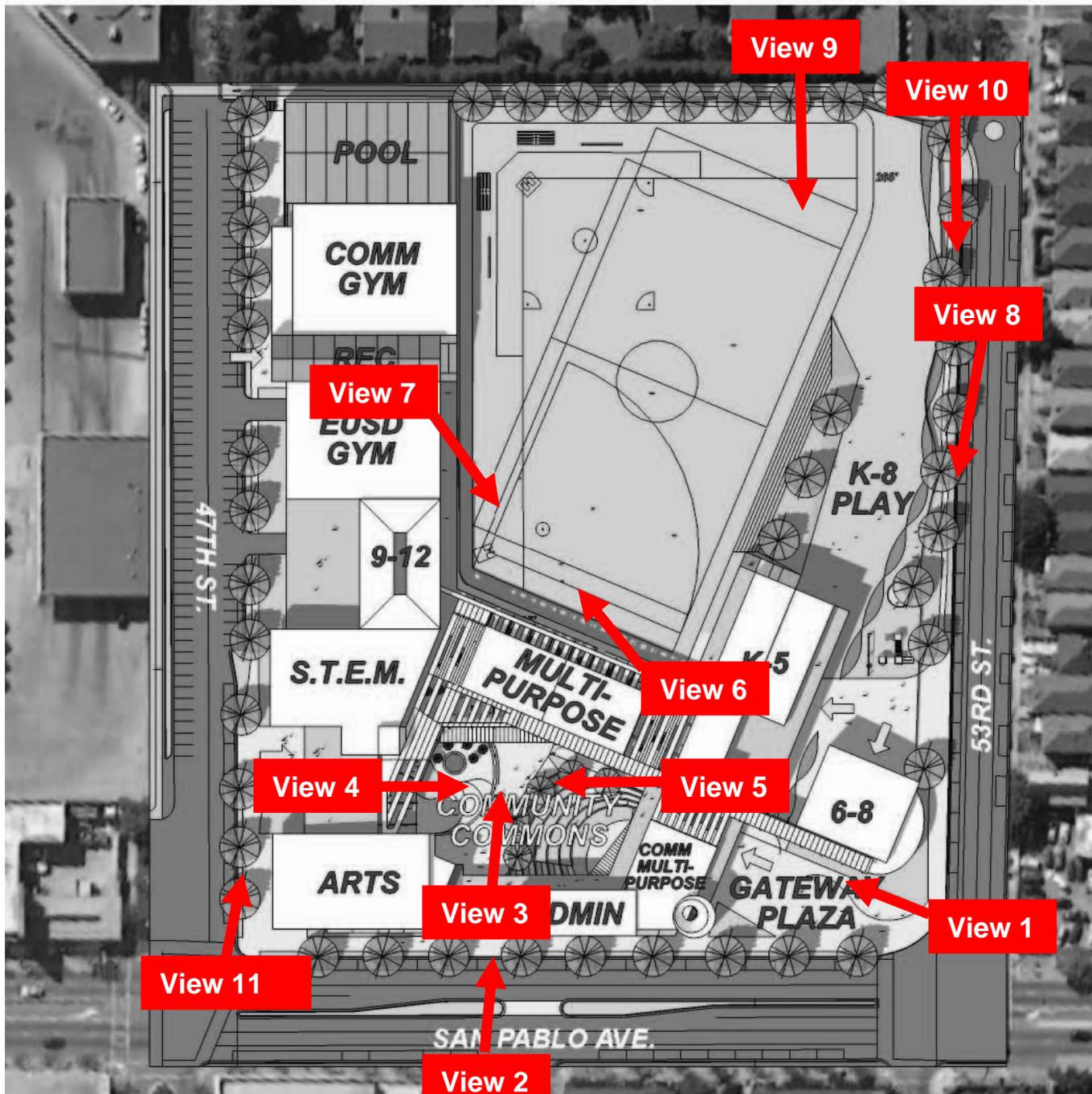
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SYNTHESIZED CONCEPT | MASSING STUDY

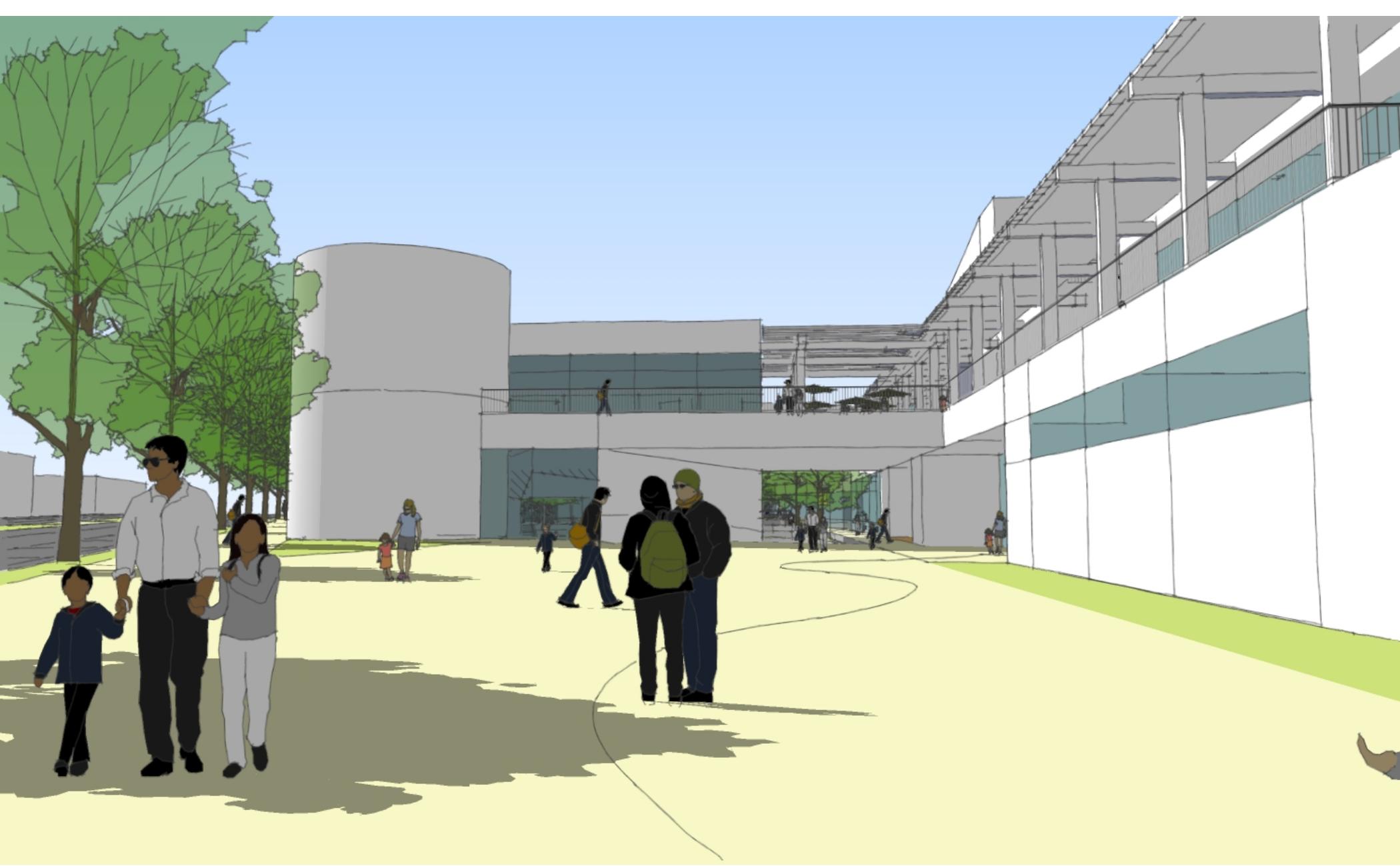


SYNTHESIZED CONCEPT | MASSING STUDY



Key Plan for Views

City / Schools
October 6, 2011



View 1: from the Corner of San Pablo and 53rd

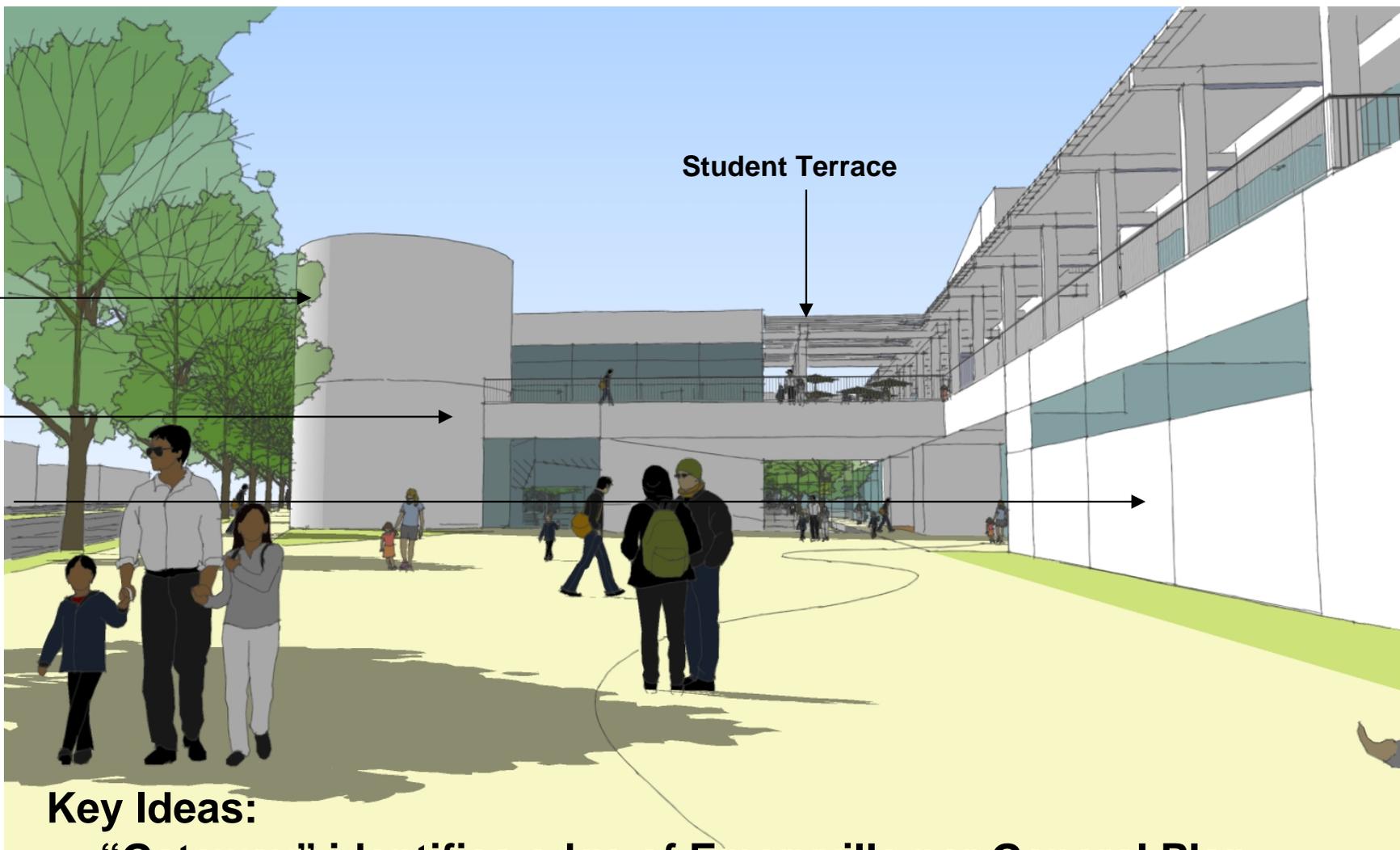


Temescal Creek Portal

City / Schools
October 6, 2011

Emeryville
“Gateway”
element
Community
Multi-Use

Community
Services
(continues
through
Portal into
Commons
and along
San Pablo
edge



Key Ideas:

- “Gateway” identifies edge of Emeryville per General Plan
- Students separated from public on upper level during school day – Portals can be secured with attractive gates
- “Eyes on San Pablo” helps discourage undesirable activities
- Convenient access to ECCL Commons from transit stop



Temescal Creek Portal

Activities &
Program
Opportunities



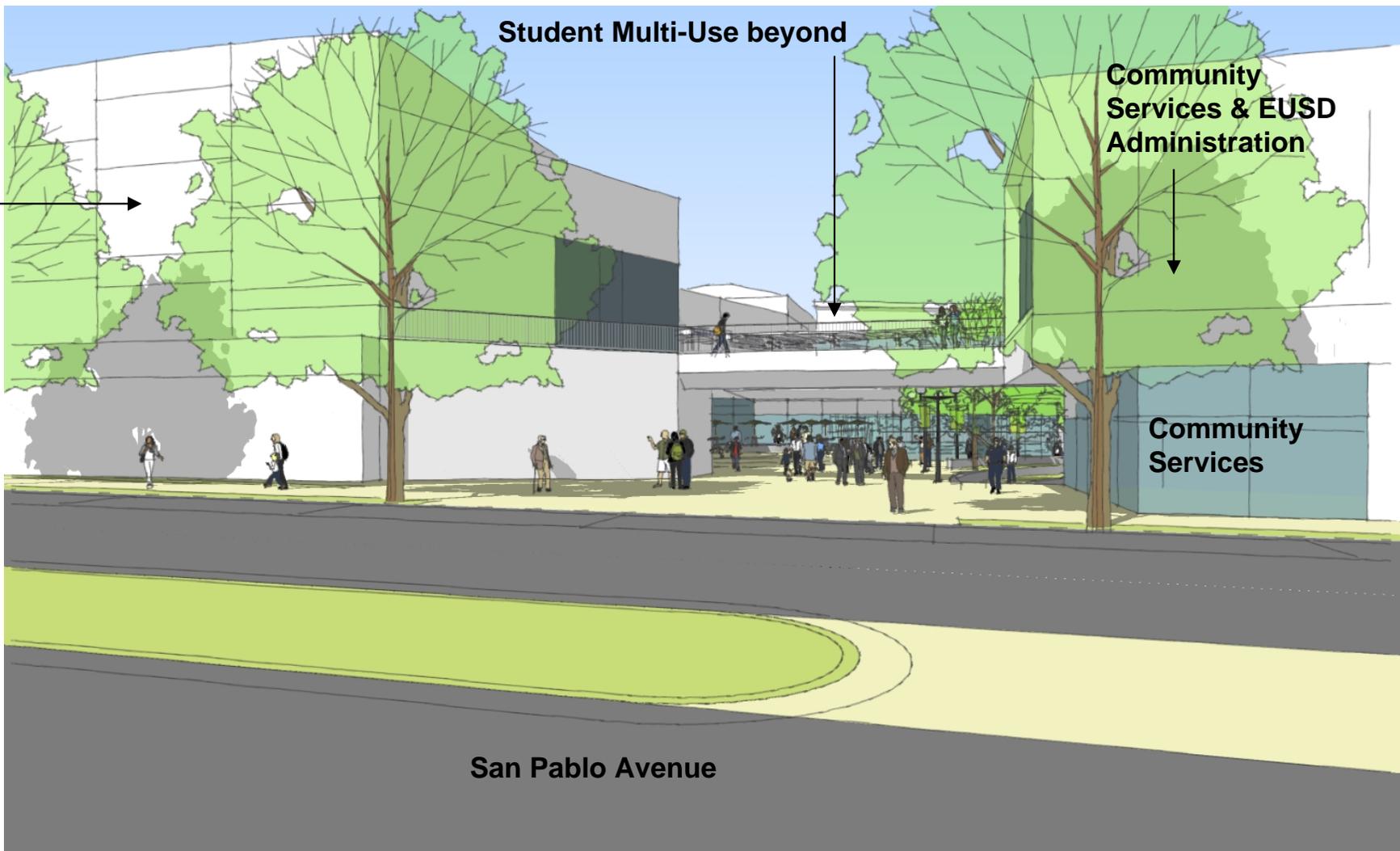
View 2: Across San Pablo at 48th Street



Library & Commons Portal

**City / Schools
October 6, 2011**

Arts Center & Teaching Theater



Key Portal Ideas:

- Frames entry to Community / School Library
- Provides for security control point with visibility of both street and commons



Library & Commons Portal

**Activities &
Program
Opportunities**



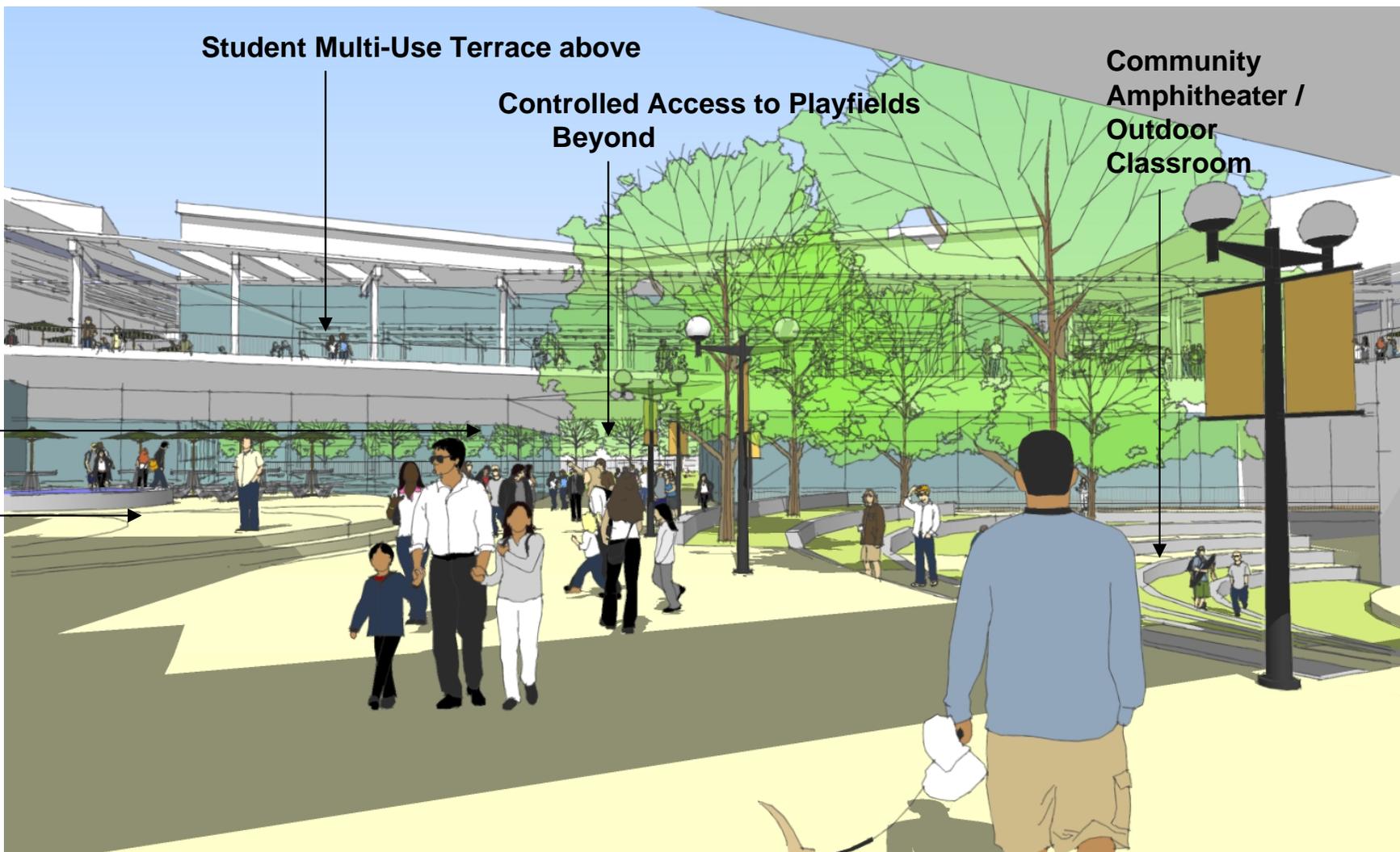
View 3: from just inside the Library & Commons Portal off San Pablo



Library & Commons

City / Schools
October 6, 2011

Library Entrance
Library Plaza & Café with outdoor seating



Student Multi-Use Terrace above

Controlled Access to Playfields Beyond

Community Amphitheater / Outdoor Classroom

Key Library & Commons Ideas:

- Library convenient to both public and students
- Library adjacent to Café and outdoor seating
- Commons serves multiple users and supports multiple events



Library & Commons

Activities &
Program
Opportunities



View 4: from the Student Terrace overlooking the Community Commons



Community Commons

City / Schools
October 6, 2011

School Multi-Use

Student Terrace

Community Amphitheater

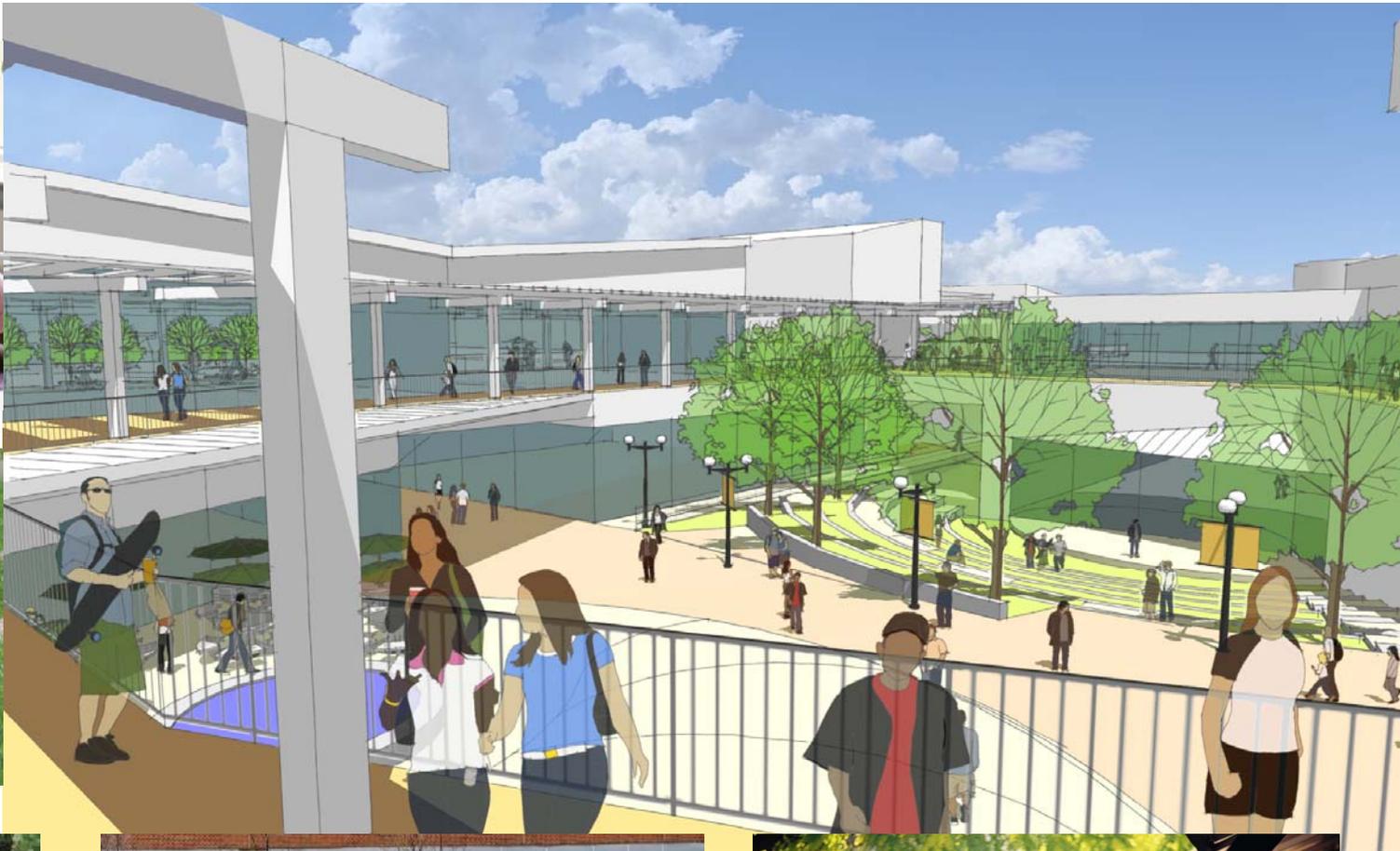
Library

Café Plaza



Key Community Commons Ideas

- Commons supports a wide variety of users, uses and events
- Community Amphitheater expands program opportunities
- Community Multi-Use is stage backdrop to Amphitheater and can support musical and artistic performances
- Controlled, safe & comfortably scaled space
- Students separated from public on upper level during school day



A Day in the Life of...

School Day Morning

Activities &
Program
Opportunities



A Day in the Life of...

After School / Early Evening

Activities &
Program
Opportunities



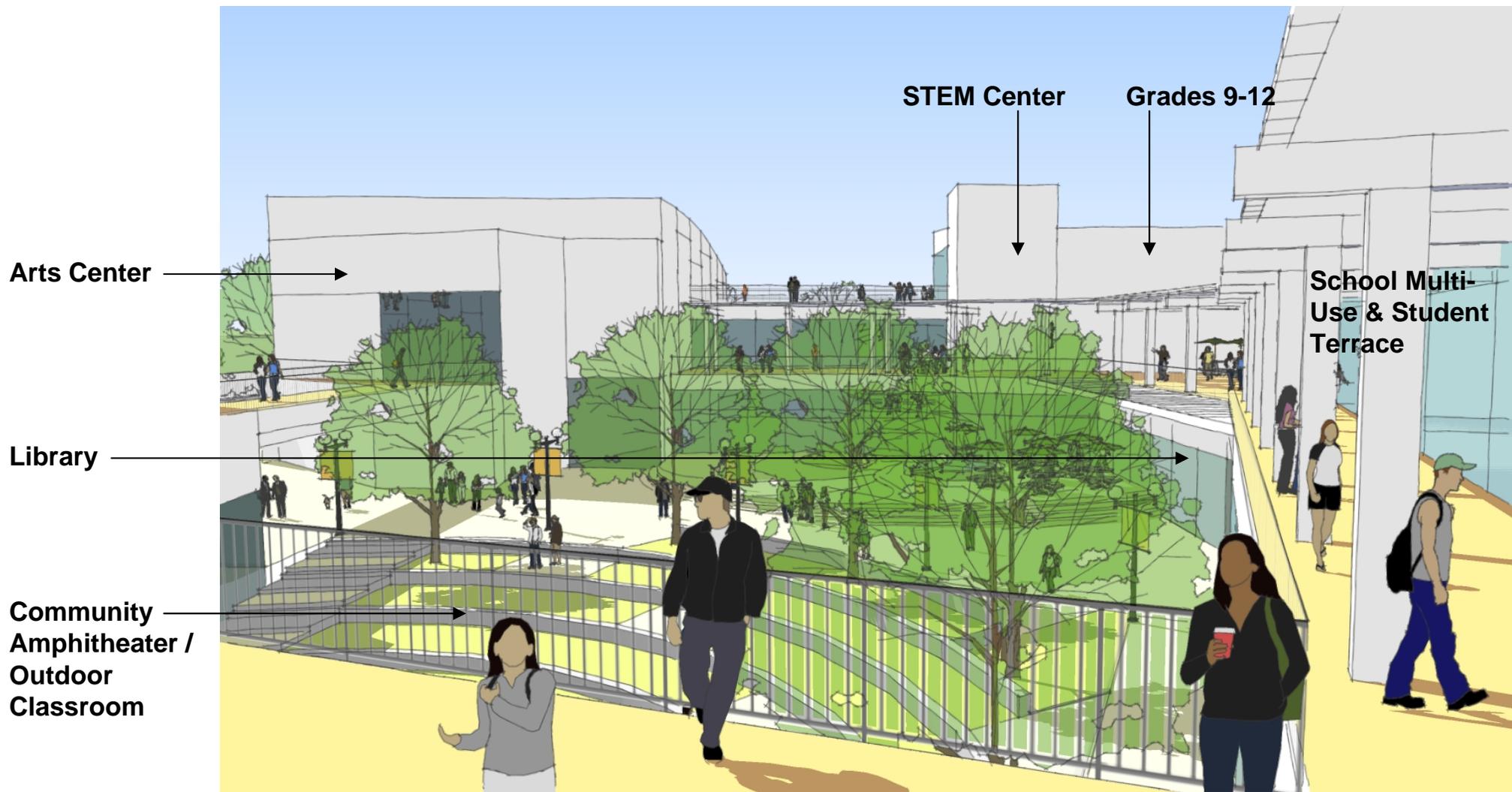
A Day in the Life of...

Evening Hours

Activities &
Program
Opportunities



View 5: from the Student Terrace overlooking the Community Commons



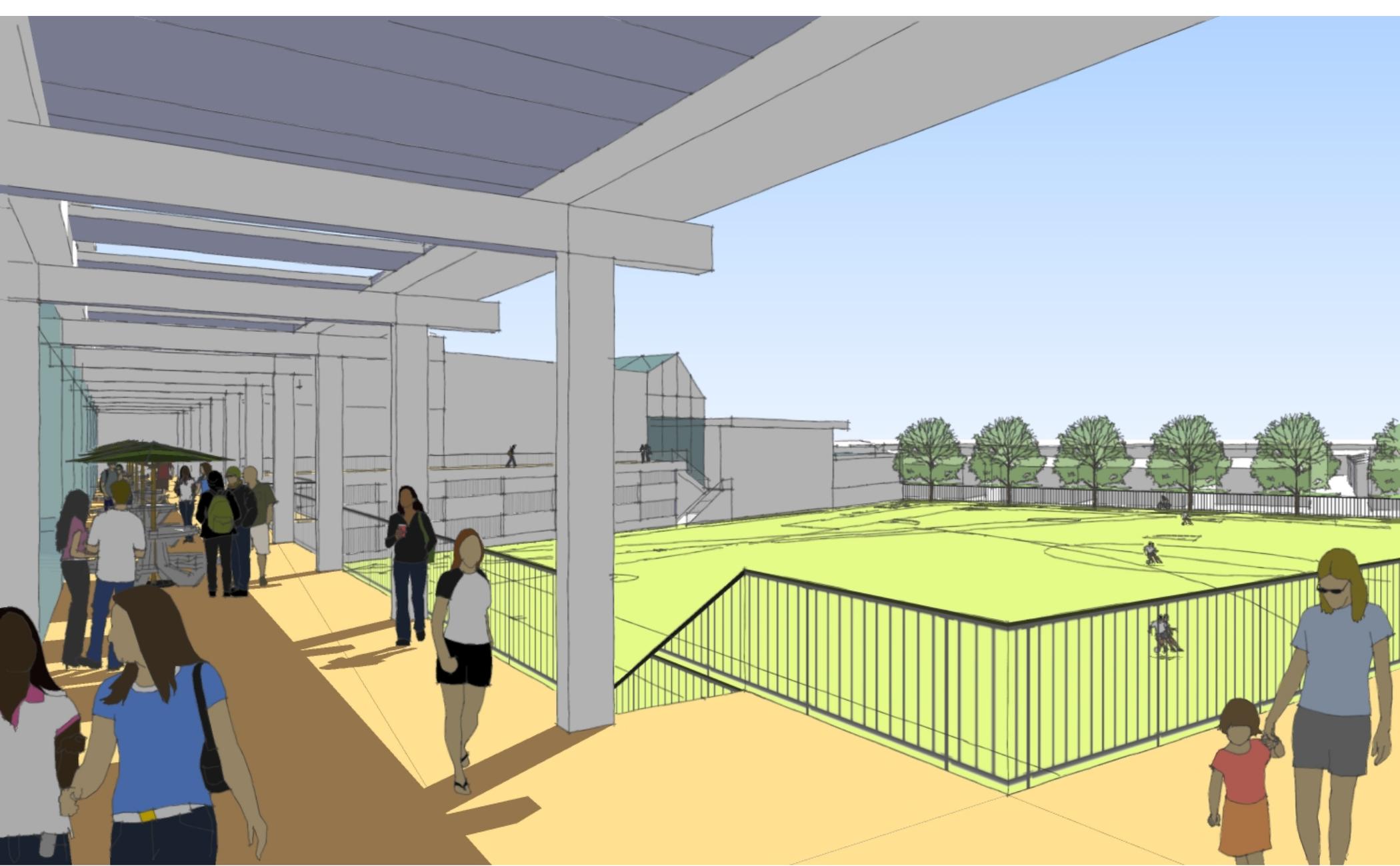
Key Terrace Ideas:

- Students separated from public on upper level during school day
- Community accessible during non-school hours
- Expands community & student space for events and activities
- Provides clear circulation route between programs and spaces



Terrace (students only during school day)

**Activities &
Program
Opportunities**



View 6: from the Student Terrace overlooking the Athletic Fields

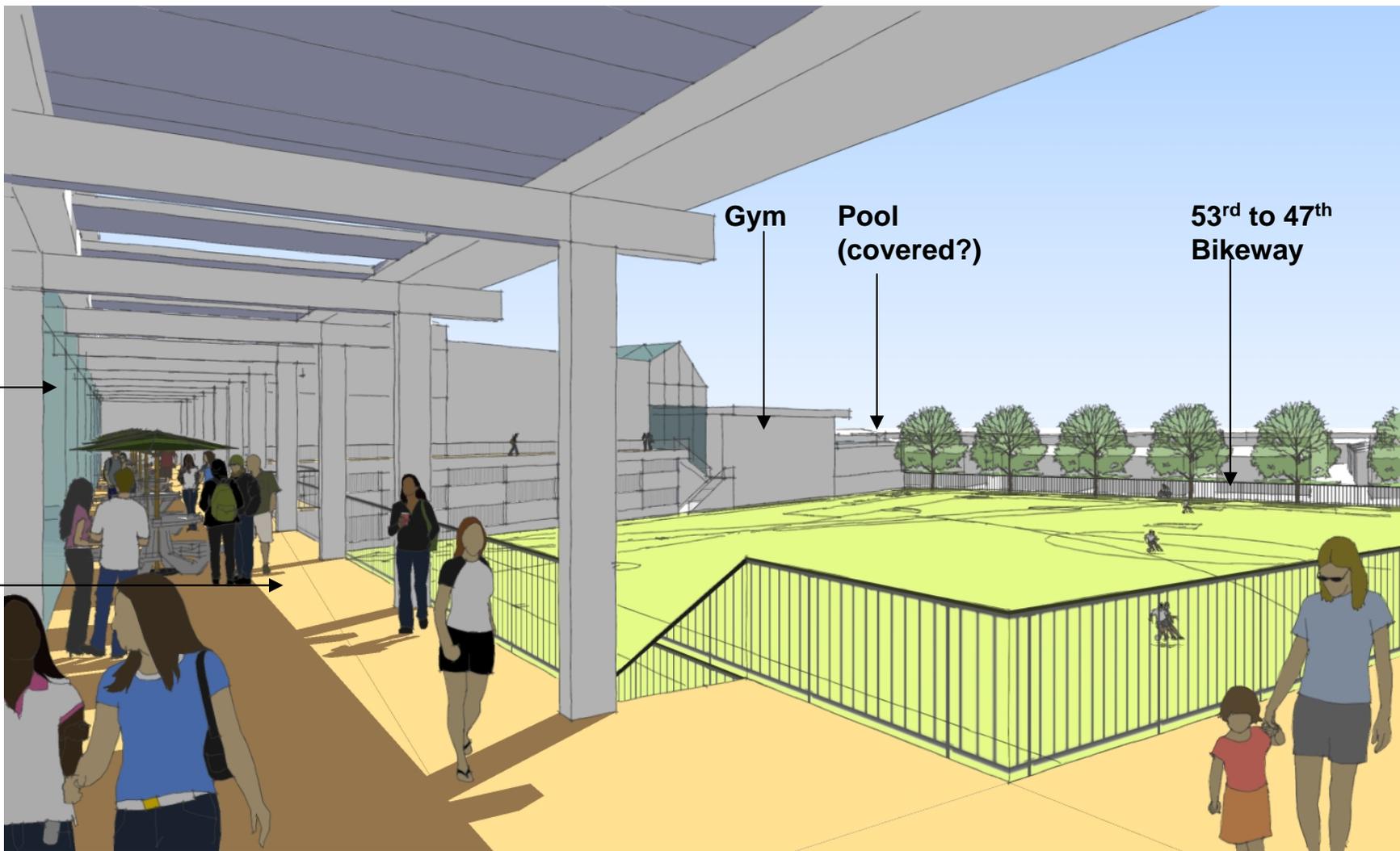


Terrace Overlook at Fields

City / Schools
October 6, 2011

Student
Multi-Use
Spaces

Student
Multi-Use
Terrace



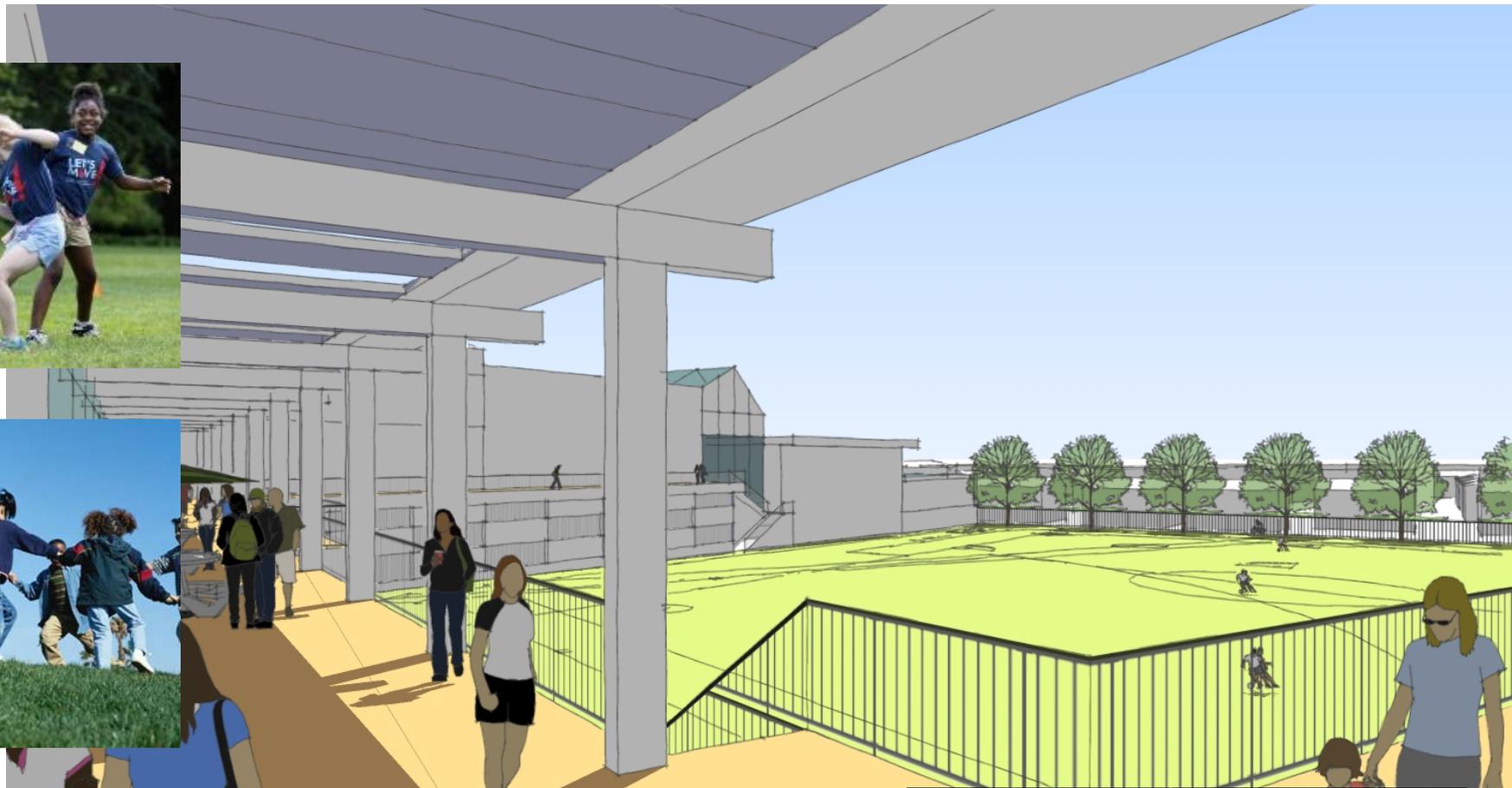
Key Ideas:

- Terrace Circulation provides efficient student circulation route from instructional spaces and overlook for spectators
- Multi-Use fields in this area support field play, football, softball and casual activities



Terrace Overlook at Fields

Activities &
Program
Opportunities

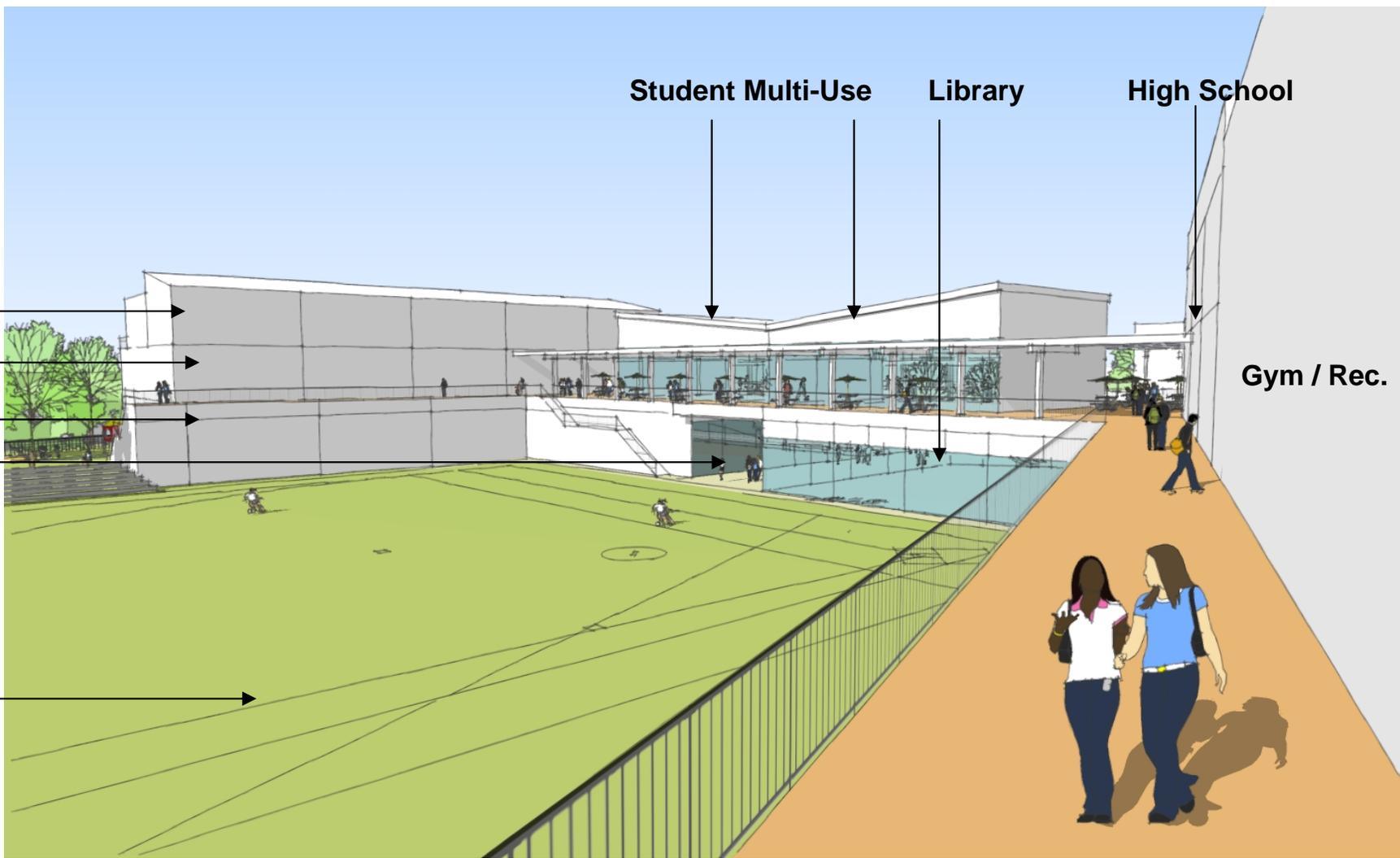




View 7: from the Student Terrace overlooking the Athletic Fields

Grades 4-5
Grades 2-3
Grades K-1
Controlled
Access
between
fields and
Community
Commons

Multi-Use
Athletic
Fields

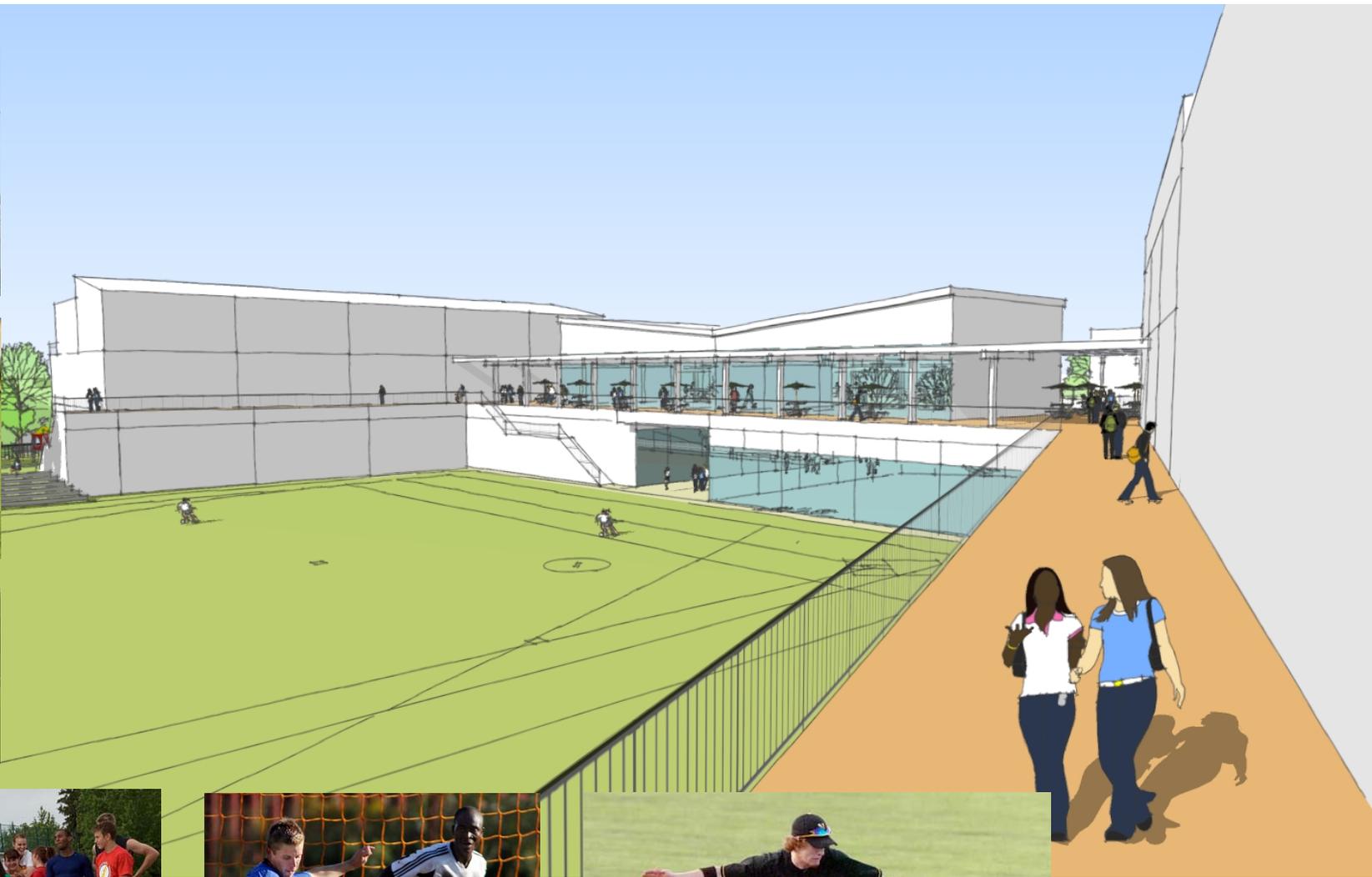


Key Field & Recreation Ideas:

- **Multi-Use fields in this area support field play, football, softball and casual activities**
- **Terrace Circulation provides efficient student circulation route from instructional spaces and overlook for spectators**



Athletic Fields & Play Areas



Athletic Fields & Play Areas



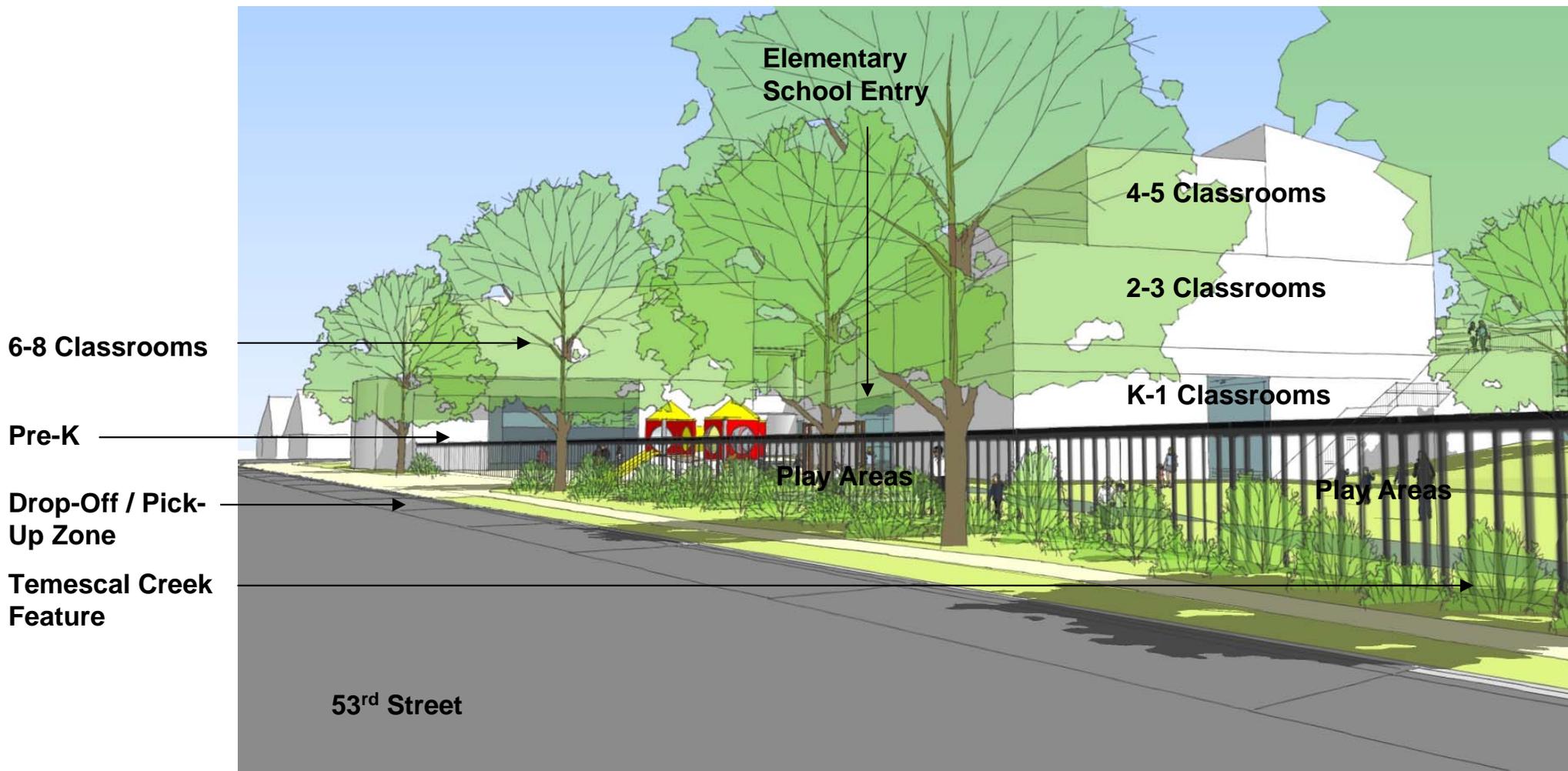
Note: fence shown is 8'-6" tall

View 8: from 53rd Street looking toward the Elementary School entrance



K-8 School

City / Schools
October 6, 2011



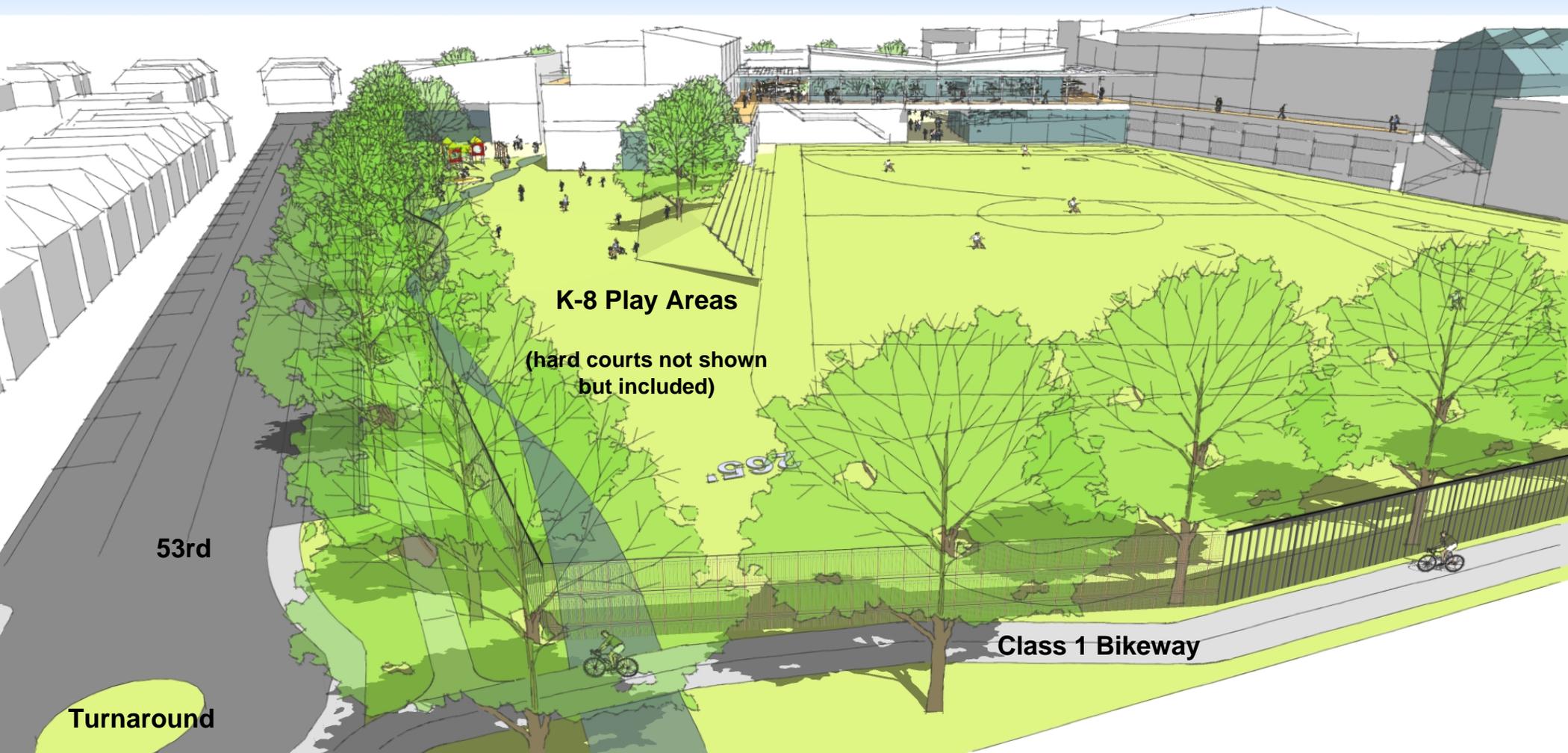
Key K-8 School Ideas:

- Orientation away from San Pablo – Controlled access during school hours
- K-8 play areas connected to larger field areas
- Creek feature becomes an educational opportunity

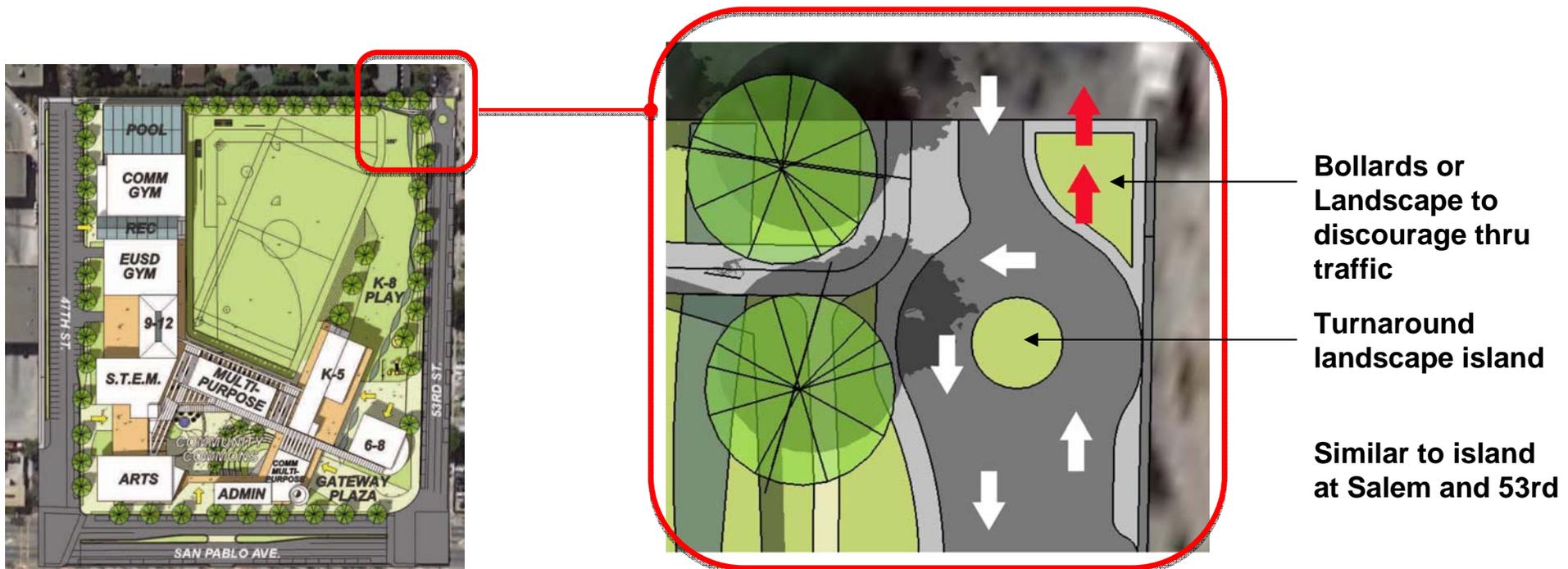


K-8 School

Activities & Program Opportunities



View 9: from above Emery Bay Village toward the east

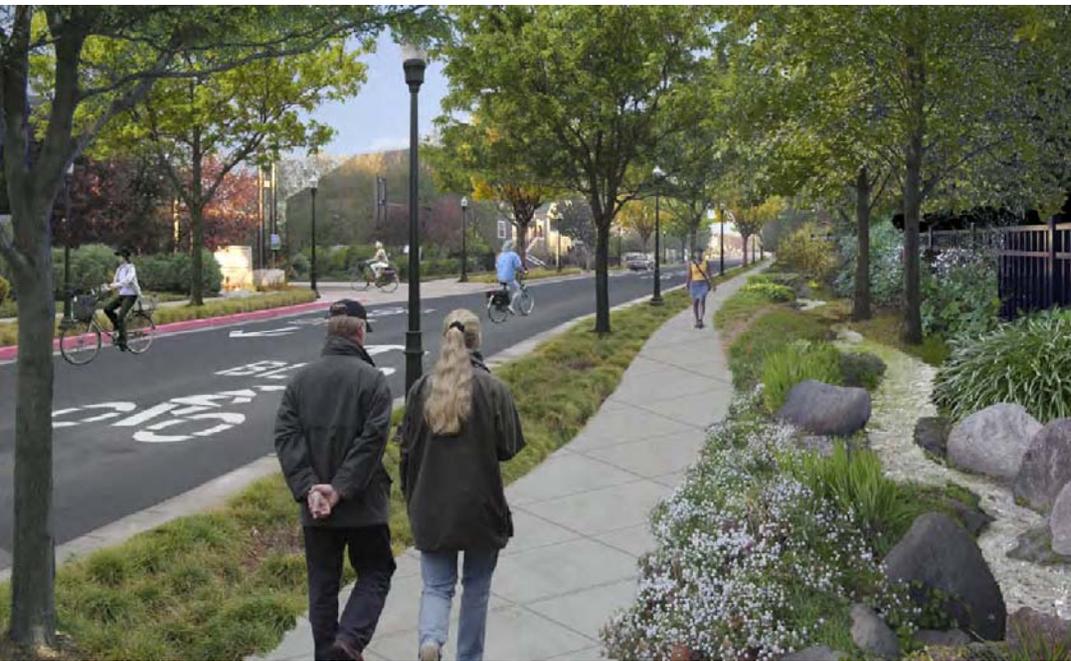


Key Turnaround Concepts*

- Provides queuing distance and safe, passenger-side vehicle approach to K-8 drop-off and pick-up zones
- Slows and calms traffic
- Consider One-Way landscape or bollards to minimize westbound thru traffic (except for emergency vehicles)

* Requires further input from neighborhood and approval from Emeryville & Oakland agencies

Design Option from Fehr & Peers, Parking & Traffic Engineers



The current ECCL design envisions a widened, landscaped edge along 53rd St. adjacent to the athletic fields consistent with the Emeryville General Plan

Figure 5.30 from the Emeryville General Plan illustrates the view looking east along 53rd St at Emery Bay Village



View 10: from 53rd Street near Emery Bay Village



53rd St. – Key Green Street

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View 11: High School Entry from corner of San Pablo and 47th

Summary

The current conceptual design work:

- Builds and improves upon the core ideas presented by Nexus in 2009
- Respects and incorporates authentic community and staff engagement and input
- Moves forward the goal of a highly utilized, shared use facility
- Creates a sound basis for the commencement of Schematic Design