



HOTEL QUARTERLY BUSINESS LICENSE TAX RETURN

Returns Due No Later Than 15 Days after Quarter End

BUSINESS#:
BUSINESS NAME:
ADDRESS:

1	Tax Period: _____	Quarter: _____
2	Gross receipts <i>not attributable to room rent</i>	
3	Tax rate (.10%)	x 00.0010
4	Tax due on gross receipts other than room rent	
5	Gross receipts from room rents not subject to TOT. (Figures from TOT return exemption line)	
6	Tax Rate (.10%)	x 00.0010
7	Tax due on room rent not subject to TOT	
8	Total business tax due (add lines 4 and 7)	
9	Penalty ¹	
10	Interest ²	
11	State Mandated Disability Access&Education Revolving Fund: <small>*On September 19, 2012 Governor Brown signed into law SB-1186 which adds a state fee of \$1 on any applicant for a local business license or similar instrument or permit, or renewal thereof. The purpose is to increase disability access and compliance with construction-related accessibility requirements and to develop educational resources for businesses in order to facilitate compliance with federal and state disability laws, as specified. **Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies: The Division of the State Architect at www.dgs.ca.gov/dsa/Home.aspx. The Department of Rehabilitation at www.rehab.cahwnet.gov. The California Commission on Disability Access at</small>	\$1.00
12	Total balance due (add lines 8, 9,10,11):	

I declare, under penalty of perjury, that the information on this return is true and correct.

Signature: _____

Title: _____

Date: _____

Please make check payable to the City of Emeryville

Remit Address:

City of Emeryville Finance Division

Department 05756

PO Box 39000

San Francisco, CA 94139-5756

(1) **Penalty Calculation:** Penalty is applicable if postmarked later than 15 days after quarter end. Penalty is 5% of tax due per month, or portion thereof, to a maximum penalty of 25%.

(2) **Interest Calculation:** Interest is charged on all payments postmarked later than 15 days after quarter end. Interest is charged at 1.5% per month and there is no maximum limit. The interest charge is calculated on the total outstanding balance (tax + penalty). If you need assistance calculating penalties and interest, please call the Business License desk at (510) 596-4325.