



City of Emeryville

INCORPORATED 1896

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RFP: HOMELESS SUPPORT TEAM SERVICES - OUTREACH, HOUSING NAVIGATION, AND SUPPORTIVE MEDICAL

ADDENDUM NO. 2

Notice is hereby given that on Monday, March 23, 2020 this Addendum No. 2 is provided with reference to the City of Emeryville's Request for Proposals ("RFP") for Homeless Outreach Services. The clarifications, additions and/or deletions contained in this Addendum shall be made part of the RFP, and shall be subject to all applicable requirements thereunder, as if originally shown and/or specified.

RFP Schedule

The schedule for the RFP has been revised as follows. **All dates referenced in the RFP are hereby modified to conform to the schedule outlined below:**

a) Issued: Friday, March 6, 2020

~~b) Preproposal Meeting: Monday, March 16, 2020 at 10:00 am to be held at the City of Emeryville City Council Chambers; 1333 Park Avenue, Emeryville. Please register as a visitor at City Hall annex information desk prior to going to the Council Chambers in Old Town Hall. ADA access is available.~~

Preproposal Meeting cancelled, per Addendum No. 1

c) Deadline for RFP Questions: ~~Thursday, March 31~~ Friday, April 3, 2020 at 5:00 P.M.

d) Responses Due: Friday, April ~~3~~ 10, 2020 at 5:00 P.M.

e) Evaluation by Selection Committee: Week of April ~~6-10~~ 13-17, 2020.

f) Interviews (if necessary) Week of April ~~13-17~~ 20-24, 2020.

g) Publication of Recommendation to City Council: Friday, May 22, 2020.

h) City Council Meeting to Consider Contract Award: Tuesday, June 2, 2020.

Questions and Answers through March 20, 2020

1. Please confirm that the supportive medical component is encouraged, but optional.

Answer: Confirmed. The supportive medical component is encouraged but is optional.

2. Would having an established referral relationship with a site-based medical provider and a transportation plan (versus providing medical staff in the field) meet the supportive medical element of the scope?

Answer: As the supportive medical element is optional, yes, a referral relationship and transportation plan can meet the supportive element of the scope. Respondents are encouraged to include information in their response to the RFP that evidences the effectiveness of any such arrangement.

3. Regarding the funding levels shown on page 3 of the RFP, how is the "assistance to city of Oakland Shelter and Family Front Door Initiatives" funding being spent now? Is this funding that goes to the outreach provider, or to the City of Oakland?

Answer: These funds are provided to the City of Oakland through Memoranda of Understanding.

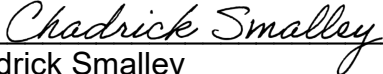
4. The RFP says that the provider will be responsible for Worker's Comp costs, and that funding doesn't include "ongoing education or other benefits for the staffing provided." Can other benefits (like health insurance) not be billed to this funding source?

Answer: Standards employee benefits, including health insurance, may be billed to this funding source. The City's preference is to maximize the use of the funding for direct costs of providing services.

5. Does the City have a sense of where most potential clients are in terms of engagement now? E.g., have most received a CES assessment already and are working with a housing navigator? Or are most still in need of initial engagement by outreach staff?

Answer: The City does not have data with this level of detail to hand. Most potential clients have been contacted by an outreach worker and as of February 2020, seven individuals had been placed in housing using the City's rapid rehousing funds. The population of unhoused individuals in Emeryville is particularly transient, consequently initial engagement is a continuous effort.

Prospective proposers should send any questions via email to csmalley@emeryville.org prior to the question deadline, Thursday March 31, 2020 at 5:00 P.M. Answers to all substantive questions will be provided as future addenda to the RFP and posted on the RFP website at: <http://www.emeryville.org/1299/RFQP>


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City of Emeryville