



## Community Promotions Grant Application

### **GRANT PROGRAM DISCRIPTION**

The City of Emeryville awards monies to programs or specific community projects that improve the quality of life and build civic pride in Emeryville. The categories covered by this funding are cultural arts, visual arts, education programs or similar activities.

### **REQUIREMENTS FOR GRANT CONSIDERATION**

Organizations or individuals wishing to apply for a Community Grant must comply with the following requirements:

- Organization or individual must be located in Emeryville, or the activity for which the request is being made must occur in Emeryville.
- Program or project must directly benefit the Emeryville community and provide long-term community benefit.
- Organization or individual must demonstrate community support.
- Organization or individual must be non-profit and provide a copy of non-profit status [501(c)(3) tax-exemption form] along with this application, or be sponsored by a non-profit fiscal agent.

### **HOW TO APPLY**

Applicants must submit one (1) original signed application with supporting documents to the Community Services Department. An organization or individual may propose more than one program or project for consideration; however, each program or project requires a separate application.

### **APPLICATION PROCESS**

When completing the application, please specify the amount that you anticipate you will need for your program or project, and submit your application and supporting documents to the Community Services Department by January 31. All awards have a funding cap of Ten-Thousand Dollars (\$10,000.00) per application.

Applicants will be invited to present their application(s) to a subcommittee of the Parks and Recreation Committee and the Public Art Committee for consideration. You will be asked to demonstrate your compliance with all requirements during the interview process. After consideration by the subcommittee, recommendations will be made to the Emeryville City Council. The City Council will approve or deny funding requests. If you receive approval for your funding request, an evaluation of your program or project will be required upon completion.

