



City of Emeryville

CALIFORNIA

Community Promotions Grant

BUDGET SUMMARY FINAL REPORT

<i>Applicant Name</i>	<i>Funding Year</i>
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PROGRAM / ACTIVITY ACTUAL EXPENSES

Line Item	Actual Expense	Actual Grant Funding Used [♦]
Administrative Salaries & Fees / Fiscal Agent Fees		
Artistic Salaries & Fees		
<i>Other Salaries & Fees:</i>		
1.		
2.		
Equipment		
Supplies / Materials		
Travel / Transportation		
Promotion / Publicity		
<i>Other Expenses:</i>		
1.		
2.		
TOTALS:		

[♦]Amount of Grant Funding used must be equal to Grant Award Amount. Unspent grant funds must be returned to the City per Section 3 of the funding agreement.

PROGRAM / ACTIVITY RECEIVED INCOME

	Cash Amount
Emeryville Community Programs Grant Received	
<i>Other Funding Sources:</i>	
Other Public Grants	
Private Foundations	
Corporation Contributions	
Concessions / Ticket Sales	
Promotional Sales / Advertisements (Other Cash)	
Other Funding Subtotal:	
TOTAL RECEIVED INCOME:	

RETURN FORMS TO:
COMMUNITY SERVICES DIRECTOR
4727 San Pablo Avenue
Emeryville, CA 94608

Processing of your request may take 45-60 days. A representative will be requested to appear and discuss the requests on behalf of the individual or organization. Incomplete applications may delay the process.

CITY OF EMERYVILLE
COMMUNITY PROMOTIONS GRANTS FINAL REPORT

Organization Name:

Mailing Address:

Contact Person:

Project Title:

Date:

1. Provide a brief description of the approved project (include. activities, dates, sites).
2. Briefly describe any changes in the project since the application was submitted.
3. Did this project achieve the goals, which had been originally intended? Identify any significant problems or difficulties encountered in the execution of this project.
4. Briefly describe your marketing effort and discuss its effectiveness
5. List the number of people directly employed by this project.
6. How many people were directly reached by this project (excluding organization personnel):
7. How did the program/activity benefit the Emeryville community and/or contribute to the artistic and cultural aspects of Emeryville?