



# City of Emeryville

INCORPORATED 1896

1333 Park Avenue  
Emeryville, California 94608-3517  
Tel: (510) 596-4300 | Fax: (510) 596-4389

## APPLICATION FOR MESSAGE ESTABLISHMENT

Businesses/Persons interested in applying for a permit for a message establishment within the City of Emeryville must complete the attached application and submit with all supporting documents to:

City of Emeryville  
Police Department  
Attn: Police Chief  
2449 Powell Street  
Emeryville, CA 94608

The information provided in this application shall be confidential, and shall not be subject to public inspection or disclosure, except as may be required by federal, state or local law or pursuant to valid subpoena or court order. Disclosure of information shall not be deemed a waiver of confidentiality by the applicant or any individual named in the application. The City shall incur no liability for the inadvertent or negligent disclosure of such information. Issued permits for message establishments are not transferrable.

The Police Chief reserves the right to seek additional information from the applicant(s) as allowed under applicable law.

### **Message Establishment**

Emeryville Municipal Code. Title 5, Chapter 11

Applicants wishing to operate a message establishment within the City of Emeryville shall provide the following information, under penalty of perjury, and shall sign and affirm the minimum standards of qualification to operate a message establishment located within Emeryville.

- Name and address of the applicant(s).
- Background check application for each applicant, business owner, and personnel/employee or evidence of certification by the Message Therapy Council.
- State of the nature and character of the business.

- Proof and results of safety inspection of the business premises, as performed by a City Building Inspector within twelve (12) months prior to the date of the application. A certificate of occupancy issued within twelve (12) months prior to the date of the application shall satisfy this requirement.
- Application fee payable to the City of Emeryville, as determined by the current Police Department Master Fee Schedule (see Page 3 of the application; fees subject to change).change).

**City of Emeryville  
Master Fee Schedule  
Police Department**

Effective July 3, 2017

<u>DESCRIPTION</u>	<u>FEE</u>
<b>Report &amp; Document Reproduction</b>	
Citizen Request, Per Page [12]	\$ 0.10
Crime/Accident Report-Insurance Company, Per Page [12]	\$ 0.10
Computer Generated Report from Police Department CAD/Records Management System, Per Page [2,12]	\$ 0.10
Faxing, Per Page [12]	\$ 0.10
<b>Identification Services</b>	
Fingerprinting	\$ 162
DVD Copy of Communications Voice	\$ 162
Vehicle Release Certificate Fee [5] (Except recovered/stolen vehicle)	\$ 178
Stolen Vehicle Release	\$ -
<b>Permit &amp; Application Fees</b>	
Alarm Application Fees (Commercial Alarms only) [6] one time initial fee	\$ 162
Cabaret Permit Annual Application Fee [7] (Due, each December 1st)	\$ 1,425
One Day Cabaret Permit	\$ 855
One Day Dance Hall Permit	\$ 570
Bingo Game Permit	\$ 428
<b>Card Room Fees:</b>	
Card Room Annual License Application [7] (Due, each December 1st)	\$ 2,851
<b>Card Room Employee Permit</b>	
1. Application Fee	\$ 385
2. Renewal Fee	\$ 142
3. Replacement/Change Card Room	\$ 142
<b>Taxicab Drivers' Permit Fees</b>	
1. Application Fee	\$ 162
2. Application Renewal Fee	\$ 162
3. Driver's Identification Card Replacement Fee	\$ 80
<b>Fleet Management Permit Fees</b>	
1. Application Fee	\$ 324
2. Substitution/Additional Fee for each additional vehicle not listed on Fleet Management Permit Application	\$ 324
<b>Vehicle Permit Fees</b>	
1. Application Fee	\$ 80
2. Certified Copy of Emeryville Police Department Vehicle Inspection Report (to be used by other cities)	\$ 48
3. Vehicle Replacement Card Fee	\$ 40
<b>Special Event Permit Fees</b>	
Without a street closure	\$ 276
With a street closure	\$ 340

City of Emeryville  
Master Fee Schedule  
Police Department

Effective July 3, 2017

DESCRIPTION	FEE	
Peddler - Vendor - Catering Truck Permit Fees		
1. Application Fee	\$	285
2. Renewal Fee	\$	285
3. Replacement Fee	\$	85
Message Parlor and Massage Establishment Charges [8]:		
Annual Permit Application, due each December 1st	\$	1,179
Message Establishment Fee:		
Annual Permit Application, due each December 1st	\$	558
Employee Permits		
Annual Employee Permit [3,4]		
(Applies to both Massage Parlors and Massage Practitioners)		
(Due each October 1st for renewal by January 1st. Valid on a calendar year basis.)		
1. Application Fee	\$	447
2. Renewal Fee	\$	447
3. Replacement Fee	\$	48
Dog License Fee		
For One Year - Not Spayed/Neutered	\$	20
For Three Years - Not Spayed/Neutered	\$	31
For One Year - Spayed/Neutered	\$	10
For Three Years - Spayed/Neutered	\$	15
For One Year - Seniors (55+) - Not Spayed/Neutered	\$	5
For Three Years - Seniors (55+) - Not Spayed/Neutered	\$	10
For One Year - Seniors (55+) - Spayed/Neutered	\$	2.50
For Three Years - Seniors (55+) - Spayed/Neutered	\$	5
Application for Concealed Weapon Permit, Police Investigation:		
1. Background Investigation	\$	810
2. Psychological Examination, if contracted by City	\$	648
3. Range Certification	\$	2,851
		Penal Code Sec.22190 (b)(1) & (f)(1)
		Penal Code Sec.22190 (b)(1) & (f)(1)
Application for Firearm Dealer Permit		
Background Investigation	\$	1,425
Emergency Response Expenses (Alcohol/Drug Related)		
Arrest Only	\$	1,425
Arrest With Accident Investigation	\$	1,995
Police Department Personnel Costs for Short Term Encroachments, Special	\$	285
Short Term Encroachment Permit	\$	285
Personnel Services [9,10]	\$	162
Cannabis Key Individual Application Fee	\$	447
Initial Cannabis Business Permit Fee		Cost
Renewal of Cannabis Business Permit Fee		Recovery
	\$	651
Firearms Storage Fee [17]	\$	485
Police Non-Sworn Hourly Rate	\$	162
Police Sworn Hourly Rate	\$	285

### APPLICANT INFORMATION

If there are more than four (4) applicants for this business, please complete and print out additional applicant pages and include them in your application packet.

#### Applicant 1

Full Name

Street Address

City

State

Zip Code

Home Phone No.

Cell Phone No.

#### Applicant 2

Full Name

Street Address

City

State

Zip Code

Home Phone No.

Cell Phone No.

#### Applicant 3

Full Name

Street Address

City

State

Zip Code

Home Phone No.

Cell Phone No.

#### Applicant 4

Full Name

Street Address

City

State

Zip Code

Home Phone No.

Cell Phone No.

**BUSINESS INFORMATION**

\_\_\_\_\_  
Business/Organization Name  
\_\_\_\_\_

Business Owner/Representative Name \_\_\_\_\_  
\_\_\_\_\_  
Business Address \_\_\_\_\_  
City State Zip Code

Contact Phone No. \_\_\_\_\_ Alternate Contact Phone No. \_\_\_\_\_

Describe the nature and character of your business.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Personnel/Employees**  
For additional personnel/employees, please include on the back of this form. All personnel/employees must complete a background check form application and submit with the application packet.

_____	_____
Full Name	Contact Phone No.
_____	_____
Full Name	Contact Phone No.
_____	_____
Full Name	Contact Phone No.
_____	_____
Full Name	Contact Phone No.
_____	_____
Full Name	Contact Phone No.

I certify that all of the information contained with this application, and supporting documents as required by the City of Emeryville, is truthful and factual to the extent of my knowledge.

\_\_\_\_\_  
Signature Print Name Date  
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