



# City of Emeryville

INCORPORATED 1896

1333 Park Avenue. Emeryville, CA 94608-3517

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## Cannabis Business Permit Application Form

SECTION 1. BUSINESS INFORMATION			
Business Name		Business Type	
Primary Business Owner		Secondary Business Owner (if applicable)	
Mailing Address	City	State	Zip Code
Main Phone No.	Alternate Phone No.	Fax No.	
SECTION 2. PERMIT SPECIFICATIONS			
<p>Each Cannabis Business seeking to operate with City of Emeryville limits must first apply and be issued the appropriate permit to operate within the City. The permit is specific to the location with the Commercial Cannabis Activity Business will be operating. Multiple operating locations for the same Cannabis Business will require separate permit applications. Commercial cultivation is not allowed. For more information, please see Chapter 28 of Title 9 of the Emeryville Municipal Code.</p> <p>Please indicate which permit type you are applying for:</p> <p style="text-align: center;"> <input type="checkbox"/> <b>Initial Application</b>                                          <input type="checkbox"/> <b>Renewal Application</b> </p>			
<input type="checkbox"/>	Manufacturer Permit 1	Required for all activities for which either the MCRSA or AUMA requires a Type 6 License.	
<input type="checkbox"/>	Manufacturer Permit 2	Required for all activities for with either the MCRSA or AUMA requires a Type 7 License.	
<input type="checkbox"/>	Testing Laboratory Permit	Required for all activities for which either the MCRSA or AUMA requires a Type 7 License.	
<input type="checkbox"/>	Dispensary / Retailer Permit	Required for all activities for which either the MCRSA or AUMA requires a Type 10 or 10A License.	
<input type="checkbox"/>	Distributor Permit	Required for all activities for which either the MCRSA or AUMA requires a Type 11 License.	
<input type="checkbox"/>	Transporter Permit	Required for all activities for which the MCRSA requires a Type 12 License, and/or for transfers of Cannabis or Cannabis Product from the permitted business location of one licensee in the City, for the purposes of conducting Commercial Cannabis Activity.	
<input type="checkbox"/>	Delivery Permit	Required for licensed dispensaries, retailers, microbusiness, or a nonprofit allowed under Business and Professions Code Section 26070.5 located outside of the City to deliver to individuals located within the City.	
<input type="checkbox"/>	Research and Development Permit	Required for all activities related to the research and/or development of Cannabis and Cannabis Products for scientific purposes.	

As the State of California develops additional licenses for Cannabis Activities, the Police Chief has the discretion to issue any of the above-referenced permits to the extent the additional licensed or sub-licensed activities are similar to that of any of the permits. No permit shall be issued if the Cannabis Activity is not a permitted land use in the City of Emeryville.

### SECTION 3. BUSINESS DESCRIPTION

**Section 3.1. Description of Operations.** *Please describe the nature of the proposed Commercial Cannabis Activity, product type, average production amounts (including each product produced by type, amount, process and rate), and source(s) of Cannabis. (Additional pages may be attached as necessary; cite the Section Number at the top of each page.)*

**Section 3.2. Description of Premises.** *Please provide the address and Assessor's Parcel Number(s) of the location for the proposed Commercial Cannabis Activity, and the name and contact information for the property owner(s) where the proposed Commercial Cannabis Activity will be located. (Additional pages may be attached as necessary; cite the Section Number at the top of each page.)*

**Section 3.3. Business Security Plan.** *Please provide a description and documentation of how you will secure the premises 24 hours per day, 7 days per week, and how waste derived from any Cannabis Commercial Activity will be disposed of in a manner to ensure it may not be utilized for unlawful purposes. The security plan shall include, but is not limited to, 1) preventing individuals from remaining the premises if they are not engaged in activity expressly related to the operations of the Cannabis Activity; 2) establishing limited access areas accessible only to authorized personnel, including security measures to both deter and prevent unauthorized entrance into areas containing Cannabis or Cannabis Products, and theft of Cannabis or Cannabis Products; 3) storing all finished Cannabis and Cannabis Products in a secured and locked room, safe, or vault, and in a manner as to prevent diversion, theft and loss, except for limited amounts of cannabis used for display purposes, samples, immediate sale, if applicable; 4) providing tamper proof and tamper evident packaging for finished Cannabis Product; 5) preventing off-site impacts to adjoining or near properties; and 6) limiting the amount of cash on the premises. (Additional pages may be attached as necessary; cite the Section Number at the top of each page.)*

**Section 3.4. Tracking System.** *Please provide a description of how the Cannabis Business will track inventory of Cannabis product from seed to sale. (Additional pages may be attached as necessary; cite the Section Number at the top of each page.)*

**Section 3.5. State and Other Local License Types and Compliance.** *Please provide a description of specific state and other local Cannabis License(s) that the Cannabis Business either has obtained, or plans to obtain. The Cannabis Business shall describe how it will meet state licensing requirements, and provide supporting documentation as required by the Police Chief. (Additional pages may be attached as necessary; cite the Section Number at the top of each page.)*

**SECTION 4. CANNABIS BUSINESS OWNERS AND KEY EMPLOYEES**

Each Cannabis Business Owner, as well as each key employee that makes or will make operational or management decisions that directly impact the business, shall submit a separate background check application, electronic fingerprint images and related information as required by the Police Chief for the purpose of obtaining information as to the existence and content of a record of state or federal convictions and arrests.

**SECTION 5. FOR CANNABIS BUSINESSES APPLYING FOR DELIVERY PERMIT**

Cannabis Business must identify all persons and vehicles who will deliver Cannabis or Cannabis Product within the City. All persons delivering Cannabis or Cannabis Product must be at least 21 years of age at the time of submittal of the application. Copies of applicable authorizing state and local licenses and permits issued to Cannabis Business allowing it to engage in Commercial Cannabis Activity must also be submitted to the Police Chief.

<i>Delivery Driver</i>			<i>Phone No.</i>
<i>Vehicle Make</i>	<i>Model</i>	<i>Year</i>	<i>License Plate No.</i>
<i>Delivery Driver</i>			<i>Phone No.</i>
<i>Vehicle Make</i>	<i>Model</i>	<i>Year</i>	<i>License Plate No.</i>
<i>Delivery Driver</i>			<i>Phone No.</i>
<i>Vehicle Make</i>	<i>Model</i>	<i>Year</i>	<i>License Plate No.</i>

*For additional delivery personnel and/or vehicles, please complete and print a second sheet to include with the application.*

**SECTION 6. DISCLOSURE AND INDEMINIFICATION**

The information provided in this application shall be confidential, and shall not be subject to public inspection or disclosure, except as may be required by federal, state or local law, or pursuant to valid subpoena or court order. Disclosure of information shall not be deemed a waiver of confidentiality by the applicant or any individual named in the application. The City shall incur no liability for the inadvertent or negligent disclosure or such information. Issued permits are not transferrable. The Police Chief reserves the right to seek additional information from the applicant(s) as allowed under applicable law.

I certify, under penalty of perjury, that all of the information contained within this application, and supporting documents as required by the City of Emeryville, is truthful and factual to the extent of my knowledge.

<i>Primary Business Owner</i>	<i>Print Name</i>	<i>Date</i>
<i>Secondary Business Owner (if applicable)</i>	<i>Print Name</i>	<i>Date</i>

**Submit application and all supporting documentation to:**

**City of Emeryville Cashier Desk  
1333 Park Ave  
Emeryville, CA 94608**