



CITY OF EMERYVILLE
INCORPORATED 1896

1333 PARK AVENUE
EMERYVILLE, CALIFORNIA 94608-3517

TEL: (510) 596-4300 FAX: (510) 658-8095
FINANCE@EMERYVILLE.ORG

2020 ADMINISTRATIVE EXPENSES BUSINESS LICENSE TAX RETURN

Returns are due January 1, 2020 and delinquent if received or postmarked after March 1, 2020

BUSID# _____ E-MAIL ADDRESS: _____

NAME
ADDRESS
CITY, ST ZIP

OF EMPLOYEES: _____

TOTAL # OF BUSINESS LOCATIONS WORLDWIDE: _____

Would you like your business name and contact (address/email/website/telephone) included in the business directory on the City Website? Yes or No

Line

- A.) Gross Payroll: \$ _____ Enter Gross Annual Payroll
B.) Utilities & Telephone: \$ _____ Enter Gross Annual Utility/Telephone Expense
C.) Rents and Depreciation: \$ _____ Enter Gross Annual Rents/Depreciation Expense
D.) Subtotal 1: \$ _____ Sum of lines "A", "B" and "C"
E.) Tax Rate: x .0010
F.) Tax Due: Min. Tax Due is \$25 \$ _____ Multiply line "D" by line "E"
G.) Penalty (See Box 1 below): \$ _____ If the return is post marked after 03/01, Penalties are due.
H.) Subtotal 2: \$ _____ Sum of lines "F" and "G"(Tax due + Penalty)
I.) Interest (See Box 2 below): \$ _____ If the return is post marked after 03/01, Interest is due.
J.) Renewal Fee \$10.00
K.) State Mandated Disability Access & Education Revolving Fund* \$4.00
Total Due: _____ Sum of lines "H", "I", "J", "K"

*On September 19, 2012 Governor Brown signed into law SB-1186 which adds a state fee of \$1 on any applicant for a local business license or similar instrument or permit, or renewal thereof. The purpose is to increase disability access and compliance with construction-related accessibility requirements and to develop educational resources for businesses in order to facilitate compliance with federal and state disability laws, as specified.

*On October 11, 2017 Governor Brown signed into law AB1379 to extend the state fee (SB1186, Chapter 383, Statutes of 2012) indefinitely. On and after January 1, 2018 and until December 31, 2023, increasing the amount from \$1 to \$4; reverts the fee back to \$1 on and after January 1, 2024.

**Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies: The Division of the State Architect at https://www.dgs.ca.gov/DSA. The Department of Rehabilitation at https://www.dor.ca.gov/. The California Commission on Disability Access at https://www.dgs.ca.gov/CCDA."

Table with 3 columns: Line, Box 1- Penalty Calculation, If the return is post marked after 03/01, Penalties are due. Rows include L.) Tax Due, M.) Penalty Rate, N.) Monthly Penalty, O.) Number of months delinquent, G.) Total Penalty due.

Table with 3 columns: Line, Box 2- Interest Calculation, If the return is post marked after 03/01, Interest is due. Rows include P.) Subtotal of tax due & Penalties, Q.) Monthly Interest Rate, R.) Monthly Interest Due, S.) Number of months delinquent, I.) Total Interest Due.

I declare, under penalty of perjury, that to my knowledge all information contained in this statement/tax return is true and correct.

Signature: _____ Title: _____

Print name: _____ Date: _____

Please complete the Closure of Business Affidavit below if your company is no longer doing business in Emeryville:

CLOSURE OF BUSINESS

If the business is closed, please complete this section, sign the Affidavit above, and return this form to the City of Emeryville Administration Building at 1333 Park Avenue, Emeryville, CA 94608 so we can update our records. **BUS#**

Date Business Closed _____ Reason for Closure _____

If moved from Emeryville, why? _____

FOR OFFICE USE ONLY: Updated BL to "C" in Superior Date Updated _____ Processed by _____